

**BIDDING FOR THE PROCUREMENT OF THE SUPPLY, DELIVERY AND  
INSTALLATION OF TWENTY EIGHT (28) BRAND NEW INVERTER  
SPLIT TYPE AIR CONDITIONING UNITS**

**BID BULLETIN NO. AC 2019-001**

This bid bulletin clarifies queries sent through e-mail and raised during the Pre-Bid Conference held last 15 October 2019 including other matters relative to the **Bidding for the Procurement of Supply, Delivery and Installation of Twenty Eight (28) Brand New Inverter Split Type Air Conditioning Units**.

**1. Queries/Questions by Prospective Bidders**

<b>Issues Raised</b>	<b>Clarifications</b>
1. On the amount of Bidding Documents.	The Bidding Documents can be purchased in the amount of PhP5,000.
2. On the Schedule of Ocular Inspection.	The Ocular Inspection is scheduled on 17 October 2019 at 10:00AM in Clark, Pampanga.
3. On the required technical specification of the air-conditioning units	Please refer to the Terms of Reference attached to the Bid Documents.
4. On the required Warranty Service for the Air Conditioning Units	Please refer to the Terms of Reference attached to the Bid Documents.
5. Whether Installation is required for the Air Conditioning Units.	Yes. The installation of the air conditioning units is required from the winning bidder.
6. On the required Delivery Schedule.	The winning bidder must deliver the Air Conditioning Units within thirty (30) days upon the issuance of the Purchase Order.
7. On the release of Retention Money to the winning bidder.	The Retention Money shall be released to the winning bidder upon the expiration of the warranty period which is one (1) year and after the issuance of the certificate of completion.
8. Whether the bidders can request for the soft editable copies of the sample forms.	Except for the Technical Compliance form, the bidders may be provided with the editable soft copies of the sample forms upon the purchase of the bidding documents.

**2. Queries/Questions by Prospective Bidders submitted after the conduct of Pre-bid Conference**

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Issues Raised	Clarification/s
1. Whether the prospective bidders can offer other brands that are not locally manufactured.	For purposes of efficient maintenance,, only locally manufactured brands with ready after sales service including prompt replacement of spare parts are acceptable.

**2. Clarifications from the Bids and Awards Committee (BAC) for Goods**

- a. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- b. The bid documents can be accessed from the PhilGEPS and BCDA websites.
- c. Statement of Bidder of all on-going and completed government or private contracts:
  - (SF-G&S-19A) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
  - (SF-G&S-19B) Statement of Single Largest Completed Contract (SLCC) similar in nature to the contract to be bid equivalent to at least fifty percent (50%) of the ABC or two (2) similar contracts with an aggregate amount equivalent to at least fifty percent (50%) of the ABC within three (3) years from the date of submission and receipt of bids.

The two (2) statements required shall indicate for each contract the following:

- name of the contract;
- date of the contract;
- contract duration;
- owner's name and address;
- kinds of Goods;
- For Statement of Ongoing Contracts - amount of contract and value of outstanding contracts;
- For Statement of SLCC - amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;
- date of delivery; and
- end user's acceptance or official receipt(s) or sales invoice issued for the contract, if completed, which shall be attached to the statements.



**Note:**

- Statement of all ongoing contracts requirement is merely a “statement” of all ongoing contracts. It refers to a “statement” to be made by the bidder relative to all its ongoing government and private contracts, and not the actual submission of the physical NOA, NTP or Contracts.
  - The Statement of SLCC to be submitted by the bidder shall attach **ANY** of the following proof:
    - end user’s acceptance; or
    - official receipt of the last payment received; or
    - sales invoice
  - One (1) completed contract of similar nature must have a value of at least 50% or two (2) similar contracts with an aggregate amount equivalent to at least fifty percent (50%) of the Approved Budget for the Contract (ABC) of bidding at hand.
- d. The necessary bid bulletin shall be posted in PhilGEPS and BCDA website on **18 October 2019 (Fri)**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by e-mail.
- e. Only those bidders who purchased the bid documents are allowed to submit their bids.
- f. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).
- g. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- h. NFCC Computation shall be based on the audited Financial Statements for the year 2018, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the ABC.
- i. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

**4. Reminders**

- a. BCDA adheres to the “No-Contact Rule”. All clarifications shall be made in writing and addressed to the BAC-G Secretariat. **Deadline for Clarification is on 17 October 2019 (Thur) at 5:00PM.**
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.

- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays, and Holidays.
- d. The **deadline of the submission of bids for the *Bidding for the Procurement of Supply, Delivery and Installation of Twenty Eight (28) Brand New Inverter Split Type Air Conditioning Units* is on 25 October 2019 (Fri) at 9:00 AM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2<sup>nd</sup> Floor Bonifacio Technology Center, 31<sup>st</sup> St. cor. 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time of the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 9:00 AM of 25 October 2019 (Fri) shall not be accepted.**
- e. Bidders may submit their eligibility documents days ahead of the deadline for submission in order to avoid late submission.
- f. **Bid opening shall be on 25 October 2019 (Fri) at 10:00 AM** at the BCDA Corporate Center, 2<sup>nd</sup> Floor Bonifacio Technology Center, 31<sup>st</sup> St. cor. 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. Although the bidders' attendance during the Opening of Bids is not compulsory, it is advised that bidders send their representative to assist the BAC and answer clarifications, if there is any.
- g. Each and every page of the Bid Form must be appropriately signed by the bidder or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification Evaluation, and signing of the contract
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents so that they can prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED, which should be duly sworn to before a Notary Public, and must include complete information on the PTR No., MCLE No., Authority or Commission Number, etc. of the Notary Public:
- i. Omnibus Sworn Statement
  - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement )
  - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.




- I. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.**

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

**Issued on 18 October 2019.**

**BIDS AND AWARDS COMMITTEE FOR GOODS**

  
**ATTY. MARIA SOLEDAD C. SAN PABLO**  
Vice Chairperson

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Taguig City 1634 Philippines



## TECHNICAL SPECIFICATIONS COMPLIANCE FORM

Bidders must indicate whether the merchandise offered is "Compliant" or "Non-Compliant" to the corresponding specifications prescribed by BCDA using this form.

		Statement of Compliance	
		<u>Compliant</u>	<u>Non-compliant</u>
<b>TYPE</b>	Twenty Eight (28) Brand New Air Conditioning Units		
<b>SPECIFICATIONS</b>			
1	Inverter type		
2	Split type		
3	Blue fin condenser		
4	R410A refrigerant		
5	With at least 5 years warranty on the motor compressor and 1 year to other parts		
6	With wireless remote control each unit		
7	Locally manufactured		
8	Parts should be available within Metro Manila and Central Luzon		
9	Included in the installation free charged per unit are the ff:		
	-10 ft copper tube		
	-10 ft communication wire		
	-1 pc PVC pipe for drain-		
	-Bracket for wall mounted or floor mounted installation		
	-Insulation		
<b>DELIVERY PERIOD</b>	One (1) month upon receipt of Purchase Order (PO) including installation, testing and commissioning.		

**Bidder's Authorized Representative:**

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Principal Bidder / Supplier