

Bids and Awards Committee for Consulting Services

**Consulting Services for the Construction Management and Supervision for the
BCDA Iconic Building**

Bid Bulletin No. 1
18 April 2018

Please be informed of the following clarifications to questions/issues raised during the Pre-Eligibility Conference held on 11 April 2018 and written inquiries from prospective bidders submitted to BCDA. This Bid Bulletin shall form part of the bidding documents.

Questions/Queries	Clarifications
<p>1. Eligibility Documents</p> <p><i>“Section 2. Eligibility Requirements 2.1.(a.i) PhilGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 24.1 of the IRR, provided that the winning Consultant shall register with PhilGEPS in accordance with Section 38.1.4 of the IRR”</i></p> <p>Query: For foreign companies, registration and membership to PhilGEPS require documents to be authenticated by the Philippine Embassy in the country of domicile. Said authentication process normal takes two (2) weeks.</p> <p>Upon submission of required authenticated documents to PhilGEPS, approval process takes a minimum of ten (10) working days.</p> <p>As such, while registration to PhilGEPS is ongoing, would submission of legal documents for the eligibility stage suffice and submission of PhilGEPS registration and membership be at the post qualification stage?</p>	<p>Yes. During the submission of eligibility documents, Copies of the following “Class A” documents or equivalent documents are acceptable:</p> <p>(a) SEC, DTI or CDA Registration (b) Mayor’s/Business Permit (c) Tax Clearance (d) Audited Financial Statements</p> <p>PhilGEPS Certificate under Platinum Category shall be required during the Post Qualification activities.</p> <p>Please note, however, that under Section 24.2 of the 2016 Revised IRR of RA 9184, “in the case of foreign consultants, the eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in</p>

	<p>English. The documents shall translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippine."</p>
<p>2. "Section 2. Eligibility Requirements</p> <p>2.1.(b) Class "B" Document If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all potential JV partners in accordance with Section 24.1(b) of the IRR of RA 9184.</p> <p>Query: Will any document, such as notarized Secretary's Certificate issued by the company of the potential member of the JV be required as evidence for the duly authorized representative of the company and the JV for the said public bidding?</p>	<p>In the absence of a Joint Venture Agreement (JVA), duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid.</p> <p>A notarized Secretary's Certificate issued by the company of all the potential members of the JV designating its authorized representative is required during the submission of Technical Proposal.</p>
<p>3. Eligibility Data Sheet (EDS)</p> <p>"Eligibility Documents 1.2 x x x In addition to the above stated Key Personnel, the CONSULTANT shall purchase and provide BCDA, at the start of the project, the following brand new equipment that will be used in support of the project: x x x"</p> <p>Query: Is there any required document for submission as part of the eligibility documents as evidence of ownership of intent to acquire said listed equipment?</p>	<p>No required document to be submitted for the equipment.</p>

<p>4. Checklist and Tabbing of Eligibility Requirements</p> <p><i>"10. Audited financial statements for 2016 duly stamped "RECEIVED" by the BIR (any of the members in case of JV or Consortium)"</i></p> <p>Query: Section 2 of the Eligibility Document Requirements and the Eligibility Data Sheet does not provide or mention anything on submission of Audited Financial Statements for 2016.</p> <p>Said Audited Financial Statements is a requirement to secure PhilGEPS registration and membership.</p> <p>As such, is the submission of Audited Financial Statements for 2016 still be required?</p>	<p>Yes, submission of audited financial statement is required.</p> <p>Section 24.1 a) vi) of the 2016 Revised IRR of RA 9184, provides for the financial document requirement for the eligibility and shortlisting of consultants which states that:</p> <p><i>"The consultant's audited financial statements, showing, among others, the consultants total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier from the date of bid submission"</i></p>
<p>5. We recently saw the roles required for the project and given that, we would like to ask if we can subcontract other firms for some of the roles listed in the Terms of Reference?</p>	<p>Yes. Nominated Key Personnel is not necessarily employed with the participating bidder.</p>
<p>6. PhilGEPS Platinum status: Could we seek BCDA to ease the term in case of JV? Meaning to ask at least one JV partner only to fulfill.</p>	<p>It is encouraged that all the members of the JV should submit PhilGEPS Certificate under Platinum Category during the submission of Eligibility documents.</p> <p>However, as stated in item no. 1 clarification, "Class A" documents can be submitted in lieu of the PhilGEPS Platinum Certificate, which shall only be required during post-qualification.</p> <p>Please note that in case of a JV, all the members or potential members shall submit the PhilGEPS Platinum or "Class A" documents.</p>
<p>7. Workload criteria: Kindly share/elaborate with us on which basis BCDA shall conduct its</p>	<p>Based on the approved criteria for shortlisting the prospective bidders, 20% of the rating will</p>

<p>assessment towards the list of ongoing projects/submitted key personnel CV.</p>	<p>come from the current workload relative to capacity.</p> <p>BCDA will conduct and evaluate the current workload of the nominated key personnel and assign corresponding rating.</p>
<p>8. Term of Replacement of CV between this stage, the bidding stage and the award/mobilization period.</p>	<p>Nominated Key Personnel during the pre-eligibility period may be replaced during the submission of Technical Documents.</p> <p>Please note, however, that under Section 33.3 of the Revised IRR of RA 9184, there should be no replacement of key personnel before the awarding of contract, except for justifiable reason as may be acceptable to the BAC, such as, illness, death, or resignation provided it is duly supported by relevant certificates.</p>
<p>9. Confirm the principle that future bidders would have the flexibility to elaborate and propose a manning deployment plan as base of their commercial bid in due course, and that the 13-minimum key personal proposed by BCDA is not to be deployed full time dedicated to this project over 45 months.</p>	<p>Yes. The bidders are given flexibility to propose manning deployment plan based on the requirement of the project provided that the said manning deployment plan will not affect the construction schedule, quality of work and safety at the construction site.</p>
<p>10. EF 7: In case of foreigner professional CV, please confirm our understanding that BCDA accepts at this pre-eligibility submission a statement of educational/registration only, and that the Filipino diplomatic certification required of these paperwork might be accommodated later along the bidding period.</p>	<p>Yes. Proof of professional registration, highest educational attainment, trainings undertaken are not yet required during the eligibility stage but shall be required during the submission of Technical Proposal for both local and foreign professionals.</p>
<p>11. Position No. 1: Team Leader/ Project Manager could seek BCDA to widen the educational background, to any other than Architect or Structural Engineer and possibly accept PMP certified Professional?</p>	<p>A certified Project Management Professionals (PMP) is allowed to be nominated as Team Leader / Project Manager in lieu of the Engineer and Architect professional registration requirement provided that such</p>

	professional shall meet the minimum experience required in the TOR.
12. <i>Elaborate more in details the specification of the vehicle, IT equipment and software licenses to be considered later on in the bid, as future asset to be transferred to BCDA, for the bidders to propose comparable items.</i>	<p>Specification of the following:</p> <ol style="list-style-type: none"> 1. Services Vehicle - 4x2 pick-up, at least 2017 model, all-powered, turbo diesel engine with comprehensive insurance and registration documents. 2. Laptops - at least 16" screen with numeric keypad. Capable to operate the office, autocad, 3D, BIM softwares.
13. <i>Elaborate on the BIM load expected from the Design Consultant, as it would be the input for the CMS review period, for the bidders to propose comparable efforts scope.</i>	It is expected that the level of detail for the BIM during construction is 400
14. Are bidders required to submit diplomas as supporting document to Curriculum Vitae (CVs) as proof of highest educational attainment or will a copy of the license suffice for registered professional	Please refer to clarification item no. 10
15. Are the signatures of the nominated Key Personnels required to be original?	Signatures of the nominated Key Personnel in the CVs are NOT required to be original during the submission of the eligibility documents provided that the signature of the authorized representative shall be original.
<p>16. There are preferred Key Personnel that requires completed construction projects of 100m high building experience and there are preferred Key Personnel that requires complete construction projects only.</p> <p>May we clarify, if the requirement of completed construction projects also require a 100m high building or it can be a combination.</p>	The experience required of preferred Key Personnel regarding completed construction projects can be in vertical and horizontal construction. It is not limited to construction of a 100m high building.

<p>17. Should BCDA provide the space for the Site Office of the Consultant?</p>	<p>The contractor for the construction of the BCDA Iconic Building will be providing a space for the consultant.</p>
<p>18. Timeline is provided but is it the Consultant's concern if the project extends up to 60 months, beyond the prescribed contract period?</p>	<p>The contract is for 45 months. The professional fee is not subject to variation. The consultants billing shall be based on actual accomplishments of the project.</p> <p>If in case there are time extensions, there will be no additional fee for the consultant. Should the project finish early, there will be no deductions to the consultant's fee.</p>
<p>19. The anticipated engagement/ contract period is 45 months. However, materials will be provided by the construction firm and that would be a critical concern. Any delay in the procurement could move to several years.</p>	<p>The schedules, means and manner of sourcing the materials for the project shall be discussed further when the private partner to be acquired by BCDA shall be on board.</p>
<p>20. After thorough review with issued Eligibility Documents and Terms of Reference, considering the requirements, we wish to request for a time extension up to 14 May 2018 to submit a complying eligibility documents.</p>	<p>As stated below, the deadline for the submission of Eligibility Documents shall be on 30 April 2018, 1:00 PM.</p>

Please be reminded that the deadline for the submission of Eligibility Documents shall be on **30 April 2018 at 1:00PM.** Opening of the Eligibility Documents shall be at 1:30 PM on the same day at the BCDA Corporate Center.

The clarifications herein issued effectively amend, modify or revise provisions of the TOR/Bid Documents, which are inconsistent or contradictory thereto.

For the information of all concerned.

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES

By:


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