

**BIDDING FOR THE PROCUREMENT OF ONE (1) SET OF
PANORAMIC X-RAY MACHINE**

BID BULLETIN NO. PM 2018-002

This Bid Bulletin clarifies the queries raised during the Pre-Bid Conference held on 30 July 2018 (Fri) and other matters relative to the *Bidding for the Procurement of One (1) Set of Panoramic X-ray Machine*.

1. Queries/Questions by Prospective Bidders

Issues Raised	Clarification/s
1. Whether there is a required color for the envelopes during the submission of bids.	None. The prospective bidder can use any color of envelope. <i>Reminder: Bid envelopes must be properly sealed and marked</i>
2. On the documentations needed to certify the number of years of experience of the prospective bidder	The documents should be presented during the post-qualification.
3. On the Technical Specifications of the Panoramic X-ray Machine	Please refer to the attached approved Terms of Reference (TOR).
4. On the After Sales Services for the Panoramic X-ray Machine	The winning bidder must comply with the Five (5) years After Sales Services for the Panoramic X-ray Machine.

2. Clarifications

- a. The Approved Budget for the Contract (ABC) of the project is Two Million Five Hundred Thousand Pesos (PhP2,500,000.00), inclusive of all applicable taxes, charges, duties and fees.
- b. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- c. The bidders must be registered with PhilGEPS under Platinum Membership, otherwise the bidders will be rated failed which shall result in declaring them as "ineligible".
- d. The bid documents can be accessed from the PhilGEPS and BCDA websites.
- e. Statement / List of **all on-going, and completed** government and private contracts, within at least the last three (3) years (June 2015 - June 2018) using the following forms and support documents:

- (FORM SF-GOOD-13a) Statement of all its on-going government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. Two (2) of the biggest contracts, if any, shall be supported with the following proofs.
 1. Purchase Order or Contract; **OR**
 2. Notice of Award or Notice to Proceed

- Statement / List of at least one (1) **COMPLETED** government and/or private contracts (**Section IX, Bidding Forms**) similar in nature as the contract subject of bidding with a value of at least fifty percent (50%) of the Approved Budget for the Contract (ABC) supported with the following documents (in accordance to BDS Clause 5.4 of the BDS):
 1. Purchase Order or Contract; **AND**
 2. Certificate of Completion (COC) or Official Receipt (OR) of last payment received

- g. The necessary bid bulletin shall be posted in PhilGEPS and BCDA websites on **03 August 2018 (Fri)**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.

- h. The bidders have to purchase the bid documents before they can be allowed to submit their bids. They can still purchase the bid document until the day of submission.

- i. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).

- j. Please be clarified on the following items under the TOR:
 - i. Section IV. A. (Delivery Schedule)

Procured items shall be delivered within thirty (30) days upon **receipt of Purchase Order and Notice to Proceed.**

 - ii. Section VI. A. (Terms of Payment)

The Supplier may bill BCDA after the delivery and acceptance of the materials with an amount equivalent to the price of the supplies delivered, subject to **paragraph VI (b) below.** Ten Percent (10%) of the total amount shall be retained and the full payment of the contract price shall be made only upon the issuance of **Certificate of Acceptance** of all the items required.

- k. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- l. NFCC Computation shall be based on the **Audited Financial Statements for the year 2017**, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the ABC.
- m. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

3. Reminders

- a. BCDA adheres to the "No-Contact Rule". All clarifications shall be made in writing and addressed to the BAC-G Secretariat. **Deadline for Clarification is on 01 August 2018 (Wed) at 5:00PM.**
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. The **deadline for the submission of bids for the *Bidding for the Procurement of One (1) Set of Panoramic X-ray Machine* is on 10 August 2018 (Fri) at 10:00AM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 10:00AM of 10 August 2018 (Fri) shall not be accepted.**
- e. Bidders may submit their eligibility documents days ahead of the deadline for submission in order to avoid late submission.
- f. **Bid opening shall be on 10 August 2018 (Fri) at 11:00AM** at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. Although the bidders' attendance during the Opening of Bids is not compulsory, it is advised that bidders send their representative to assist the BAC and answer clarifications, if any.

- g. Each and every page of the Bid Form must be appropriately signed by the bidder or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification Evaluation, and signing of the contract
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents so that they can prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED, which should be duly sworn to and include complete information on the PTR No., MCLE No., Authority or Commission Number, etc.:
 - i. Omnibus Sworn Statement
 - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement)
 - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 03 August 2018.

BIDS AND AWARDS COMMITTEE FOR GOODS


ATTY. MARIA SOLEDAD C. SAN PABLO
Vice Chairperson