

BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)

**BIDDING FOR THE ONE (1) YEAR RENTAL OF TWENTY-ONE (21) COLOR MULTIFUNCTION COPY
MACHINES FOR CY 2023**

RESOLUTION No. BG-2023-007

WHEREAS, the BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA), through its 2023 Corporate Budget, applied the sum of **Three Million Two Hundred Thousand Pesos (Php3,200,000.00)**, inclusive of VAT and all other applicable government taxes, fees and other charges, as the Approved Budget for the Contract (ABC) for **One (1) Year Rental of Twenty-One (21) Color Multifunction Copy Machines for CY 2023**;

WHEREAS, the BAC for Goods (BAC-G), through its Secretariat, advertised the Invitation to Bid on 21 February 2023 in the following:

1. DBM Philippine Government Electronic Procurement System (PhilGEPS);
2. BCDA Website; and
3. Conspicuous place reserved for the purpose in the premises of BCDA.

WHEREAS, in response to said advertisements, only one (1) bidder, **Otus Copy Systems, Inc.**, submitted its bid for the project before the deadline of submission on 14 March 2023 at 09:00 AM;

WHEREAS, during the Opening of Bids on 15 March 2023 at 3:00 PM, BAC-G received and opened the bid from the above-mentioned bidder and noted the following:

Bidder	Eligibility Requirements	Technical Proposal
Otus Copy Systems, Inc.	Passed	Passed

WHEREAS, **Otus Copy Systems, Inc.** submitted a financial bid of **Two Million Nine Hundred Eighty-Four Thousand Pesos Only (Php2,984,000.00)**, inclusive of all applicable taxes and fees, which is below the ABC. Thus, the BAC-G declared **Otus Copy Systems, Inc.** as the Single Calculated Bid for the project;

*The Detailed Bid Evaluation Report is hereto attached as Annex "A";
The Abstract of Bids and Calculated is hereto attached as Annex "B";*

WHEREAS, in view of the foregoing and consistent with Section 34 of Rule X – Post-Qualification of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, the BAC-G Technical Working Group (TWG) conducted a Post-Qualification with **Otus Copy Systems, Inc.** on 23-31 March 2023 to determine if **Otus Copy Systems, Inc.** is compliant and responsive to the requirements and conditions specified in the Bidding Documents;

WHEREAS, based on results of the post qualification, the TWG found that **Otus Copy Systems, Inc.** is compliant and responsive with the eligibility, technical, and financial requirements of the project;

The Post-Qualification Report is hereby attached as "Annex C".

WHEREAS, on 03 April 2023, BAC-G deliberated the results of the post qualification with **Otus Copy Systems, Inc.** based on the TWG Report, BAC-G found that **Otus Copy Systems, Inc.** is eligible, technically, and financially capable to undertake the project.

ACCORDINGLY, we, the members of the Bids and Awards Committee for Goods, hereby RESOLVE, as it is hereby RESOLVED:

1. To declare **Otus Copy Systems, Inc.** as the Single Calculated and Responsive Bidder (SCRB) for **One (1) Year Rental of Twenty-One (21) Color Multifunction Copy Machines for CY 2023**;
2. To award the contract to **Otus Copy Systems, Inc.** with the amount of **Two Million Nine Hundred Eighty-Four Thousand Pesos Only (Php2,984,000.00)**, inclusive of VAT and all applicable government taxes and fees;
3. To issue the corresponding Notice of Award (NOA) to **Otus Copy Systems, Inc.** (Copy Attached); and
4. To direct the BCDA Information and Communications Technology Department (ICTD), being the end-user unit, to submit to the BAC-G the duly conformed Notice of Award, Notice to Proceed, and the duly executed agreement/contract.

RESOLVED, at the BCDA Corporate Center Office, Bonifacio Global City, Taguig City, this 03 April 2023.

BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS


RICHARD BRIAN M. CEPE
Chairperson

(On Leave)
JOCELYN L. CANIONES
Vice Chairperson

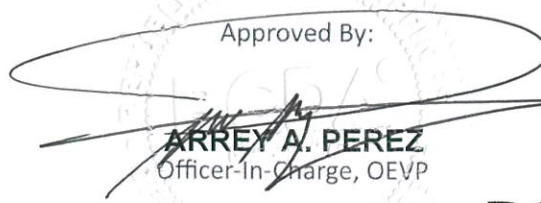

SAMUEL JOHN L. VIDALLON
Member


CHRISTIAN T. DULDULAO
Member


MARICEL C. SANTOS
Member


TINA ROSE R. VILLA
Provisional Member

Approved By:


ARREY A. PEREZ
Officer-In-Charge, OEVP