

**BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE (BAC-I)**

**BIDDING FOR THE PROVISION OF ROAD SIGNAGES, WAYFINDERS, PARKING  
MARKINGS AND FABRICATION OF STEEL BARRIERS WITHIN THE NATIONAL  
GOVERNMENT ADMINISTRATIVE CENTER (NGAC), NEW CLARK CITY**

**BID BULLETIN NO. 1**

This Bid Bulletin contains the general reminders relating to the Project and shall form an integral part of the Bidding Documents.

**I. GENERAL REMINDERS**

**1) Language of the Bid**

If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

**2) Single Largest Completed Contracts (SLCC)**

- a) Must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to the project, **equivalent to at least 50% of the ABC**.
- b) Contractors under Small B category, which is the minimum requirement, without similar experience on the contract to be bid may be allowed to bid in accordance with Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.
- c) Similar contract shall refer to **contracts which have the same major categories of work, which shall be Site Development/Landscaping of Open Space/s**.
- d) SLCC shall be supported by contracts, owner's final acceptance or equivalent document, and CPES rating sheets, if applicable. .

**3) Nominated Key Personnel**

- a) For the Project Engineer, Materials Engineer 1, Electrical Engineer and Landscape Architect

Key Personnel	Qty	Required Profession	Minimum number of Years	Minimum Required Experience	Minimum Number of Years
Project Engineer	1	Licensed Civil Engineer	3	Project Engineer	3
Materials Engineer 1	1	DPWH-accredited Materials Engineer 1	3	Materials Engineer 1	3
Electrical Engineer	1	Licensed Electrical Engineer	3	Electrical Engineer	3
Landscape Architect	1	Licensed Landscape Architect	3	Landscape Architect	3

**Project Engineer**

- If the nominated personnel is a Licensed Civil Engineer, the **required minimum number of years as a Project Engineer is 3 years.**

**Materials Engineer 1**

- If the nominated personnel is a DPWH-accredited Materials Engineer I, the **required minimum number of years as a Materials Engineer is 3 years.**

**Electrical Engineer**

- If the nominated personnel is a Licensed Electrical Engineer, the **required minimum number of years as an Electrical Engineer is 3 years.**

**Landscape Architect**

- If the nominated personnel is a Licensed Landscape Architect, the **required minimum number of years as a Landscape Architect is 3 years.**

Notes:

- a) The bidder shall also submit a duly signed Statement of Availability of Key Personnel under Annex B and Statement of Availability of Equipment under "Annex C1 to C3" of the Bid Forms under Section IX. Checklist of Technical and Financial Documents.
- b) If a proposed Key Technical Personnel is an employee of the bidder and working on another project at the time of the bidding, the bidder shall submit a Certification duly signed by the Authorized Representative under Annex "D-1" that:
  - (i.1) the personnel will be pulled out from the ongoing project once the bidder is awarded the contract, or
  - (i.2) the personnel will be replaced with another technical person of equal or better qualifications;
- c) The bidder may propose a key technical personnel who is not its employee, provided that the said personnel shall submit a Certification duly signed by the key technical personnel under Annex "D-2" that he/she will work for the bidder if the latter is awarded the contract for the Project.

- d) The bidder should have at least one (1) key personnel nominated for each position and that nominated key personnel should not be nominated to another position nor nominated by any other bidder.
- e) Nominating two (2) personnel then adding/combining their work experience to qualify/satisfy the required number of years of experience for one (1) position, is not acceptable.
- f) The work experience of the nominated personnel should be for the position he/she is nominated for, i.e. if the engineer is nominated for the Project Engineer position, he/she should have an experience of at least three (3) years as a project engineer and should be a licensed Civil Engineer.
- g) The work experience of the nominated personnel shall not be counted if he/she is not licensed during the time when he/she gained the experience required of the position where he/she is nominated.
- h) The bidder which has a nominated key personnel whose number of years of experience lacks even just one (1) day of the required experience shall be disqualified.
- i) The bidder shall ensure that its nominated key technical personnel shall work full time in this Project under bidding.
- j) The bidder must accomplish the prescribed form in Annex "E" of the Bid Forms for the above list of the nominated key personnel and must be supported by the following documents:
  - i. Individual CVs as prescribed in Annex "F" of the Bid Form under Section IX. Checklist of Technical and Financial Documents; and
  - ii. Photocopy of PRC Licenses/DPWH Accreditation. Expired PRC License may be accepted provided that proof for the renewal of application shall be submitted, and provided further that the appointment date of the renewal shall fall on the day or after the deadline of bid submission, otherwise, the bidder must submit the renewed PRC license. Valid or renewed PRC license of all nominated key technical personnel must be submitted during Post-Qualification.

4) **Minimum Required Equipment/Tools**

Minimum Required Equipment/Tools	Minimum Capacity	Quantity
<b>Hydraulic Excavator</b>	<b>0.5 cu.m, 128 HP</b>	<b>1</b>
<b>Dump Truck</b>	<b>9 cu.m, 220 HP</b>	<b>1</b>
<b>Payloader</b>	<b>1.45 cu.m, 85 HP</b>	<b>1</b>
<b>Walk-behind Compactor</b>	<b>12 HP, 600 kg</b>	<b>1</b>

Bidders must comply with the minimum equipment/tools with its respective minimum capacity and minimum quantity, as presented in the above table. Bidders are not precluded in adding more equipment.

Details and particulars contained in all the supporting documents submitted for each offered equipment must be consistent as represented by the bidder in all other parts of their bid submission.

**Notes:**

**a) Proof of Ownership for Owned Equipment**

- i. In case of sole proprietorship, the equipment shall be under the name of the firm or the registered owner of the firm.
  - ii. In case of a corporation, the equipment shall be under the name of the firm and not under the name of an individual.
- b) For leased equipment, the equipment must only be leased from the registered owner.
- c) The List of Contractor's equipment/tools which are owned by the bidder should be supported by proof of ownership and notarized certification by the bidder of availability of equipment/tools for the duration of the project (Please refer to Annex C-1 in the Bidding Documents).
- d) If the bidder is leasing the equipment/tools, the bidder should submit a notarized certification of availability of equipment/tools from its lessor-owner (Please refer to Annex C-2 in the Bidding Documents).
- e) If the bidder is buying the equipment, the bidder should likewise submit certificate of availability of equipment/tools from the vendor (Please refer to Annex C-3 in the Bidding Documents). If the bidder has already bought said equipment/tools, the bidder should submit proof of ownership.
- f) All forms (Annex B, Annex C-1, Annex C-2, Annex C-3, Annex D-1, Annex D-2, Annex E, Annex F, Annex G, Annex H, Annex I, Annex J, Annex K, Annex L, Annex M and Annex N) shall be signed by the required/authorized signatory.**

**5) Joint Venture and PCAB License**

A Joint Venture or Consortium is allowed to bid for the project provided that at least 60% of the interest in the JV or Consortium belongs to Filipino Citizens. A foreign bidder is allowed to bid but its interest in the JV or Consortium must only be up to 40% pursuant to Section 23.4.2.1 (e) of the 2016 Revised IRR of RA9184.

In case of a joint venture, it should submit a duly signed Joint Venture Agreement and their Special PCAB license which should meet the minimum qualification of License "C & D" Category and License Classification of "Small B" for General Building

In case of a consortium, it should submit a duly signed Consortium Agreement and their Special PCAB license which should meet the minimum qualification of License "C & D" Category and License Classification of "Small B" for General Building

However, in the case of bidders who intend to form a joint venture, at least one of the JV partners should meet the minimum qualification of License "C & D" Category and License Classification of "Small B" for General Building

In addition, each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the Revised IRR of RA9184. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements (Section 23.1b of 2016 Revised IRR of RA9184).

Further, the Special PCAB license should be submitted upon award of the contract within ten (10) calendar days, together with other required documents, pursuant to Section 37.1 of RA9184 and its implementing rules and regulations.

- 6) Only bidders who have purchased the bidding documents are allowed to submit their bids. Purchase of the bidding documents shall be until the submission of bids on or before **9:00 AM of 13 January 2023**. The payment of the bidding documents can be made in the form of cash or manager's check.
- 7) Online payment, fund transfer or over-the-counter deposit of Bidding Documents is allowed. Please use the following bank details:

Bank: Land Bank of the Philippines  
Branch: BGC Branch  
Name: **Bases Conversion and Development Authority**  
Account No. : **3902-1005-11**  
SWIFT: **TLBPPHMM**

The prospective bidders should send/email their proof of payment to BAC Secretariat at [bacisec@bcda.gov.ph](mailto:bacisec@bcda.gov.ph) to facilitate validation of payment and the issuance of their official receipts which can be picked up at BCDA office in Bonifacio Global City, Taguig City.

- 8) **Receipt of Bids.** Bids must be duly received by the BAC Secretariat through manual/physical submission at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Crescent Parkwest, Bonifacio Global City Taguig, on or before **9:00 AM of 13 January 2023**. Late bids shall not be accepted.

The bidders may submit their bid proposal before the deadline for submission of

bids to avoid late submission. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock.

**Online Bid Submission is not allowed.**

- 9) The bid should not be more than the Approved Budget for the Contract (ABC), otherwise the bidder will be disqualified.
- 10) **Opening of Bids.** Bid Opening shall be on **13 January 2023, 10:00 AM** at the BCDA Office, BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st Street Corner 2nd Avenue, Crescent Parkwest, Bonifacio Global City Taguig. Bids will be opened in the presence of the bidder's representative who chooses to attend the activity.

The bidder's representative should present their vaccination card indicating full vaccination, and Government-issued ID, upon entry to the BCDA office. All participants must wear a face mask, and observe social distancing when inside the building.

- 11) The BAC expects the bidders to exercise due diligence in going through the bidding documents to be able to prepare their bids intelligently.
- 12) The Bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.
- 13) The computation of the Bid Security shall be based on the ABC. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement will include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- 14) Visiting or calling (including sending text messages) the members of the BAC-I, the TWG, the Secretariat (except for administrative matters relating to the project), or anyone working in BCDA is prohibited and will not be entertained. All queries should be addressed to the BAC-I Chairperson and emailed or sent through written correspondence to the Secretariat until the deadline for requests for clarification.
- 15) For the benefit of all interested bidders, below is the link for the Presentation during the Pre-Bid Conference for the project held on 22 December 2022.

Link:

[https://drive.google.com/file/d/18\\_HiZ3OlutwKZpXWuZoXqmTGKUQ19J0E/edit](https://drive.google.com/file/d/18_HiZ3OlutwKZpXWuZoXqmTGKUQ19J0E/edit)

All other provisions in the Terms of Reference and statements in the Bidding Documents or previous Supplemental/Bid Bulletin/s that are inconsistent to this Bid Bulletin are deemed amended or modified.

Issued on 06 January 2023.

**BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE (BAC-I)**

  
**ATTY. GISELA Z. KALALO**  
Chairperson

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