

**NOTICE TO PROCEED**

4 MARCH 2022

**MR. JOSE REUBEN Q. ALAGARAN**

Development Cluster Director

Coms360, Inc.

4/F LTA Building, 118 Perea Street

Legazpi Village, Makati City

Dear **Mr. ALAGARAN**:

In relation to the award of the Consulting Services for the Production of the BCDA 2021 Annual Report with a contract amount of **PESOS: Nine Hundred Ninety-Nine Thousand Nine Hundred Twenty-Two and 0/100 (Php999,922.00)**, inclusive of all applicable taxes, fees, and other charges, **Coms360, Inc.** is hereby directed to proceed with the aforementioned services according to the terms and conditions stipulated in the pertinent Contract.

Kindly return to us one (1) copy of the duly signed Notice to Proceed within five (5) days upon receipt.

Very truly yours,

  
**ARISTOTLE B. BATUHAN** *mb*  
Officer-in-Charge President and CEO

Date: \_\_\_\_\_

CONFORME:

  
**MR. JOSE REUBEN Q. ALAGARAN II**  
Authorized Representative

Date: MARCH 17, 2022