

31 December 2021

CARLOS Q. YABUT

President

Octal Philippines, Inc./CloudQwest Solutions, Inc.

2F QY Building, 233 Tomas Morato Extension

Brgy. South Triangle, Quezon City

Subject: **NOTICE TO PROCEED**
*Procurement of Annual Acumatica HRIS Software-as-a-Service
Subscription through Direct Contracting*

Dear **Mr. Yabut**:

With the approval of attached Purchase Order (PO) No. 002241, notice is hereby given to **Octal Philippines, Inc./CloudQwest Solutions, Inc.**, to proceed with the supply and delivery of the Annual Acumatica Human Resource Information System (HRIS) Software-as-a-Service Subscription, according to the terms and conditions of the said PO within fifteen (15) calendar days upon receipt of Notice Proceed.

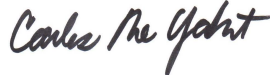
Please indicate your concurrence by signing the Notice to Proceed on the space below "Conforme" and return the same upon signing.

Very truly yours,


AILEEN ANUNCIACION R. ZOSA
Executive Vice President

Date: _____

Conforme:


CARLOS Q. YABUT
Authorized Representative

Date: _____

FG2021-0703