

**CONTRACT FOR THE PROVISION OF LAUNDRY SERVICES  
FOR THE TEMPORARY QUARANTINE AND MEDICAL TREATMENT FACILITIES  
AT THE NATIONAL GOVERNMENT ADMINISTRATIVE CENTER, NEW CLARK  
CITY**

THE PUBLIC IS INFORMED:

THIS AGREEMENT made the 01 day of September 2021 between:

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**, a government instrumentality vested with corporate powers, created by virtue of Republic Act No. 7227, as amended with office address at the BCDA Corporate Center, 2<sup>nd</sup> Floor Bonifacio Technology Center, 31<sup>st</sup> Street corner 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City, herein represented by its President and Chief Executive Officer, **VIVENCIO B. DIZON**, who is duly authorized for this purpose under BCDA Board Resolution No. 2021-08-092, Series of 2021, as evidenced by the attached Secretary's Certificate, which is made an integral part hereof, and hereinafter referred to as "**BCDA**";

and

**FRIENDSHIP WASH & DRY** with business address at 1932 Sampaguita St. corner Alley Road Malabanas, Angeles City, Pampanga, and herein represented by its Proprietor, **CARLOS V. ROSAS**, hereinafter referred to as "**SUPPLIER**".

Individually referred to as "Party" and collectively "Parties"

**ANTECEDENTS:**

In line with the National Action Plan for COVID-19 pandemic and in conformity with Resolution No. 16, dated 30 March 2020 of the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) directing all local government units (LGUs) and government-owned and controlled corporations (GOCCs) to identify their respective government facilities that may be temporarily converted into temporary quarantine and medical treatment facilities to address the COVID-19 Pandemic in the country, BCDA has identified the facilities at the South Tower of the New Clark City National Government Administrative Center (NCC NGAC) Government Building to be converted into temporary quarantine and medical treatment facilities to accommodate the Confirmed COVID-19 cases (with mild symptoms) from Clark, nearby provinces and other places in the country.

On 31 March 2020, BCDA received a letter from the IATF approving the use of facilities in Clark Freeport Zone and New Clark City as temporary quarantine and medical treatment facilities for positive COVID-19 patients with mild symptoms and suspected and probable patients, and instructed to hasten the completion of the necessary works to use the facilities as soon as possible.

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In relation to the operation of the temporary quarantine and medical treatment facilities, BCDA shall procure certain goods and/or ancillary services, particularly the provision of laundry services for the patients, medical personnel, and support personnel at the temporary quarantine facilities at the National Government Administrative Center (NGAC), New Clark City, Capas, Tarlac through negotiated procurement pursuant to Section 53.2 and Item V (D) (2) of Annex H of the Revised Implementing Rules and Regulations (RIRR) of RA 9184 in relation to Government Procurement Policy Board (GPPB Resolution No. 03-2020, dated 09 March 2020 re: Approving the Adoption of Efficient, Effective and Expedient Procurement Procedures During a State of Public Health Emergency, and has accepted a Bid by the Supplier for the supply of those goods and/or services in the sum of **NINE HUNDRED EIGHTY FOUR THOUSAND PESOS AND 00/100 (Php 984,000.00)** inclusive of all applicable taxes and fees (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - a. Schedule of Requirements;
    - b. Technical Specifications;
    - c. General and Special Conditions of Contract; and
    - d. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the RFQ. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **NINE HUNDRED EIGHTY FOUR THOUSAND PESOS AND 00/100 (Php 984,000.00)** inclusive of all applicable taxes and

fees or such other sums as may be ascertained, **FRIENDSHIP WASH & DRY** agrees to the Provision of Laundry Services for the Temporary Quarantine and Medical Treatment Facilities at the National Government Administrative Center, New Clark City in accordance with his/her/its Bid.

4. BCDA agrees to pay the above-mentioned sum in accordance with the terms of the Negotiated Procurement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**BASES CONVERSION AND DEVELOPMENT AUTHORITY**

**FRIENDSHIP WASH & DRY**

By:

  
**VIVENCIO B. DIZON**  
 President and Chief Executive Officer

By:

  
**CARLOS V. ROSAS**  
 Proprietor



Procurement and Property Management Department  
  
 FD2021-0164

**ACKNOWLEDGMENT**

Republic of the Philippines)  
MAKATI CITY) S.S.

BEFORE ME, a Notary Public for an MAKATI CITY, personally appeared the following:

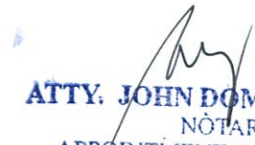
NAME	IDENTIFICATION DOCUMENT	DATE AND PLACE OF ISSUE
VIVENCIO B. DIZON	Passport P4 23 2808A	31 August 2017 DFA Manila
CARLOS V. ROSAS	Drivers License C14-81-007390	04 November 2018 Angeles Pampanga

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the signatures they affixed confirm their own free acts and the entities they represent.



SIGNED AND SEALED on OCT 08 2021 in MAKATI CITY

Doc No. 100 ;  
Page No. 21 ;  
Book No. 215 ;  
Series of 2021.

  
**ATTY. JOHN DOMINGO A. PONCE, JR.**  
NOTARY PUBLIC  
APPOINTMENT No. M-92/MAKATI CITY  
UNTIL DECEMBER 31, 2021  
(per Supreme Court En Banc Resolution  
dated June 22, 2021)  
PTR No. 8530267/01-04-2021/MAKATI CITY  
IBP No. 142544/01-04-2021/RIZAL  
MCLE COMPLIANCE No. VI-0027026/05-28-2019  
ROLL NO. 36452/TIN No. 106-099-102-000  
Unit G-14 Makati Executive Tower 3  
Sen. Gil Puyat Avenue, Pio del Pilar,  
Makati City, Metro Manila

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**Pag-IBIG**  
LOYALTY CARD

CARLOS V. ROSAS

MEM NO.  
1400-0048-4935

2113001120111730700493508131





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF TRANSPORTATION  
LAND TRANSPORTATION OFFICE  
NON-PROFESSIONAL DRIVER'S LICENSE

Last Name, First Name, Middle Name  
**ROSAS, CARLOS VIZCARRA**

Nationality Sex Date of Birth Height Weight  
PHIL M 1958/11/04 41 1.70

Address  
490 TEODORO ST BALIBAGO ANGELES CITY  
PAMPANGA



License No. Expiration Date Agency/Code  
C14-81-00729D 2023/11/04 CBS

Sex Eye Color  
M BROWN

Accompaniment Conditions  
1.3 NONE

Signature of Licensee

ROSAS, CARLOS VIZCARRA  
Assistant Secretary

*Handwritten signatures*


Present this card when availing of discounts or rewards.

Use of this card is governed by Terms and Conditions embodied under Pag-IBIG Fund's agreements with its partner establishments and in the Pag-IBIG Loyalty Card Agreement. This card is non-transferable.

If found, please return to any Pag-IBIG Fund branch.

For inquiries, please visit your nearest Pag-IBIG Fund branch or call (02) 724-4244 (standard rates apply).

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**INFORM DONOR:**  
1. WEI, HOT PHONE: 481-0848  
NAME: CRIAL MAF  
ADDRESS: 490 TEODORO ST BALIBAGO ANGELES CITY  
TEL. NO. 0454428773

**INSTRUCTIONS:**  
1. AUTHORIZED/RESTRICTED DRIVERS  
2. VEHICLE TO BE APPROVED  
3. TO BE APPROVED BY THE LTO  
4. APPROVAL LETTER FROM LTO  
5. APPROVAL LETTER FROM LTO  
6. APPROVAL LETTER FROM LTO  
7. APPROVAL LETTER FROM LTO  
8. APPROVAL LETTER FROM LTO  
9. APPROVAL LETTER FROM LTO  
10. APPROVAL LETTER FROM LTO

**CONDITIONS:**  
A. VALID PHOTO  
B. VALID EXPIRED/EXPIRING/EXPIRED  
C. VALID EXPIRED/EXPIRING/EXPIRED  
D. VALID EXPIRED/EXPIRING/EXPIRED  
E. ACCOMPANIED BY AUTHORIZED PERSONNEL

Serial Number  
683988477

## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. *{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity



requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>The delivery terms applicable to this Contract are delivered at the NGAC Quarantine Facilities – New Clark City, Tarlac. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is the assigned Medical Personnel at the</p> <p><b>Incidental Services –</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> <li>a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li> <li>b. furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li> <li>c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li> <li>d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li> </ul>
	<ul style="list-style-type: none"> <li>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li> <li>f. <i>[Specify additional incidental service requirements, as needed.]</i></li> </ul>

	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
	<p><b>Packaging –</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <ul style="list-style-type: none"> <li>Name of the Procuring Entity</li> <li>Name of the Supplier</li> <li>Contract Description</li> <li>Final Destination</li> <li>Gross weight</li> <li>Any special lifting instructions</li> <li>Any special handling instructions</li> <li>Any relevant HAZCHEM classifications</li> </ul>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p>





	<p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>The terms of payment shall be once a month, preferably at the 30<sup>th</sup> day of each month, and will be paid upon submission of an accomplishment report, other supporting documents and statement of billing indicating the actual number of laundry items deliveries for the period covered.</p>
4	<p>Not applicable</p>

## ***Section VI. Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	Laundry Services  Maximum 300 items every 3 days, varying on the number of items needed for laundry	10 cycles per month	300 pieces every cycle	122 days  01 September – 31 December 2021

# **Section VII. Technical Specifications**

## **Notes for Preparing the Technical Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (e.g. production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

# Technical Specifications

Item	Specification	Statement of Compliance						
1	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">PARTICULARS</th> <th style="width: 15%;">UNIT</th> <th style="width: 55%;">UNIT COST</th> </tr> </thead> <tbody> <tr> <td>Laundry Services, max. 300 pieces each item every 3 days</td> <td style="text-align: center;">Cycles / Month</td> <td>                     Pillow Case – 10.00                      Linen – 15.00                      Pillow – 15.00                      Curtain – 40.00                 </td> </tr> </tbody> </table>	PARTICULARS	UNIT	UNIT COST	Laundry Services, max. 300 pieces each item every 3 days	Cycles / Month	Pillow Case – 10.00 Linen – 15.00 Pillow – 15.00 Curtain – 40.00	<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
PARTICULARS	UNIT	UNIT COST						
Laundry Services, max. 300 pieces each item every 3 days	Cycles / Month	Pillow Case – 10.00 Linen – 15.00 Pillow – 15.00 Curtain – 40.00						





**LAUNDRY SERVICES FOR THE  
TEMPORARY QUARANTINE FACILITIES AT THE  
NATIONAL GOVERNMENT ADMINISTRATIVE CENTER, NEW CLARK CITY**

**A. RATIONALE**

On 08 March 2020, President Rodrigo Roa Duterte issued Proclamation No. 922 (s.2020) declaring a State of Public Health Emergency throughout the Philippines, and instructed all government agencies and LGUs to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measures in a timely manner to curtail and eliminate the COVID-19 threat.

On 29 July 2021, due to another sequence of rising cases of COVID-19 including the local detection of several variants of COVID-19 (Alpha, Beta, Gamma, and Delta), the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-EID) issued Resolution No. 130, 130-A, and 130-B ordering heightened restrictions throughout the country.

The IATF-EID, in its previous Resolution No. 16 (s.2020), directed all local government units and government-owned-and-controlled corporations (GOCCs) to identify the facilities that may be temporarily utilized as isolation or quarantine facilities. The NGAC Facilities were among those identified by BCDA that may be temporarily converted into a Temporary Treatment and Monitoring Facility (TTMF) for confirmed COVID-19 patients (with mild symptoms) from Clark and nearby provinces. The NGAC Facilities were very instrumental in managing the national COVID-19 cases during its 15-month period that it was operational, serving around 7,000 confirmed COVID-19 patients with mild symptoms, including returning overseas Filipinos.

As a TTMF, BCDA identified the need for top catering services to serve individually packed meals on a scheduled time for the patients, healthcare workers and other assigned support personnel at the NGAC Facilities.

**B. GENERAL SPECIFICATIONS**

1. The SUPPLIER shall collect all soiled and dirty linens with a maximum number of three hundred (300) laundry items each and every three (3) days at the COVID-19 TTMF at the NGAC Government Building and NGAC Residences at New Clark City;
2. The SUPPLIER shall ensure that the collected linens must be properly and satisfactorily laundered ensuring complete cleanliness, disinfection, and preservation of materials.

**Other terms and conditions of acceptability:**

3. BCDA shall notify the SUPPLIER on the actual number of linens for laundry services (Order List) at least a day prior to delivery, which shall be based on

the number of patients, health care workers and other support personnel present.

4. The SUPPLIER must be able to adjust on the changes in orders (additional/ subtractive) in case of emergency admission and/or mass discharge. Due notice shall be given by BCDA for any increase or decrease in the number of water containers.
5. The SUPPLIER must be flexible to the requirements of BCDA and must be readily available on call 24/7.

**C. MANNER OF PAYMENT AND COST**

1. The SUPPLIER shall bill BCDA once a month, preferably at the 30<sup>th</sup> day of each month, and will be paid upon submission of an accomplishment report, other supporting documents and statement of billing indicating the actual number of laundry items deliveries for the period covered.
2. Quantity and approved budget for the Contract shall be based on the following:

PARTICULARS	QUANTITY	UNIT	APPROVED BUDGET	
			UNIT COST	TOTAL COST
Laundry Services, max. 300 pieces each item every 3 days	10	Cycles / Month	Pillow Case – 10.00 Linen – 15.00 Pillow – 15.00 Curtain – 40.00	240,000.00
<b>TOTAL COST FOR 122 DAYS</b>				<b>984,000.00</b>

**D. EFFECTIVITY AND DURATION OF THE CONTRACT**

1. The Contract term shall be for a duration of 122 days or from 01 September – 31 December 2021. The Contract shall take effect upon the issuance of the Notice to Proceed (NTP) and shall remain in full force and effect until all requirements have been delivered according to the signed Contract.
2. If the Contract is not renewed prior to its expiration (31 December 2021), the SUPPLIER reserved the right to either stop temporarily the service without prior notice to BCDA.
3. BCDA has the power to terminate the Contract at any given time, as it may deem necessary on the basis of performance on account at reports received from patients, healthcare workers and support personnel.

## SCHEDULE OF REQUIREMENTS

The delivery schedule is expressed as weeks/month stipulates hereafter a delivery date which is the date of delivery to the project site.

Item	Description	Quantity	Total	Delivered per weeks/months
1	Laundry Services Maximum 300 items every 3 days, varying on the number of items needed for laundry	10 cycles per month	300 pieces every cycle	upon receipt of the Purchase Order/Contract/Notice to Proceed



**Carlos V. Rosas**

Bidder Representative

Friendship Wash & Dry – Angeles

1932 Sampaguita Road Cor. Alley St.,

Clarkview Subd., Malabanas, Angeles City

Tel. Nos. (045) 436-0085/321-0583

Email: friendshipwd@yahoo.com

TECHNICAL SPECIFICATION FORMS

Item	Specifications	Statement of Compliance
1	Laundry, services , 300 pcs maximum every other 3 days	Yes (Comply)



**Carlos V. Rosas**

Bidder Representative

Friendship Wash & Dry – Angeles

1932 Sampaguita Road Cor. Alley St.,

Clarkview Subd., Malabanas, Angeles City

Tel. Nos. (045) 436-0085/321-0583

Email: friendshipwd@yahoo.com