

**BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS  
BIDDING FOR THE BCDA DIGITIZATION PROJECT**

**RESOLUTION NO. BG-DP-2021-001  
(AWARD OF CONTRACT)**

**WHEREAS**, the **BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA)** has bid out the **BCDA Digitization Project** with the Approved Budget for the Contract (ABC) of **Four Million Five Hundred Pesos (P4,500,000.00)**, inclusive of all applicable government taxes and fees;

**WHEREAS**, the Bids and Awards Committee for Goods (BAC-G), through its Secretariat, advertised the Invitation to Bid on 16 October 2021 in the following:

- a. DBM Philippine Government Electronic Procurement System (PhilGEPS);
- b. BCDA Website; and
- c. In a conspicuous place reserved for the purpose in the premises of BCDA.

**WHEREAS**, in response to the said advertisements, the following private companies, submitted their bids before the deadline;

- a. SVI Information Services Corporation; and
- b. CG Garcia Appraisal And Land Title Services, Inc.

**WHEREAS**, during the Opening of Bids on 19 November 2021, the BAC-G noted the following:

Bidder	Eligibility Requirements	Technical Proposal
1. SVI Information Services Corporation	Passed	Passed
2. CG Garcia Appraisal And Land Title Services, Inc.	Passed	Passed

**WHEREAS**, since BAC-G found that the two bidders are eligible, BAC-G opened their financial proposals and observed the following:

Name of Bidder	Financial Bid Submitted	Remarks
1. SVI Information Services Corporation	<b>PHP 2,925,000.00</b> (inclusive of all applicable taxes and fees)	Lowest Calculated Bid
2. CG Garcia Appraisal And Land Title Services, Inc.	<b>PHP 3,696,000.00</b> (inclusive of all applicable taxes and fees)	2nd Lowest Calculated Bid

*The Abstract of Bids is hereby attached as **Annex A**.*

**WHEREAS**, pursuant to Rule X of the RIRR of RA 9184, the Technical Working Group (TWG) of BAC-G conducted a post qualification with SVI Information Services Corporation, being the bidder with the lowest calculated bid (LCB) on 25-27 November 2021 to determine whether it complies with and is responsive to the requirements and conditions specified in the Bidding Documents for the **BCDA Digitization Project**;

**WHEREAS**, based on the results of the post qualification conducted with SVI Information Services Corporation, it was found to be compliant and responsive with the eligibility, technical, and financial requirements of the project;

*The Post Qualification Report is hereby attached as **Annex B**.*


**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee for Goods, hereby **RESOLVE** as it is hereby **RESOLVED** to recommend the following:

- a. To declare **SVI Information Services Corporation** as the Lowest Calculated and Responsive Bidder (LCRB) for the **BCDA Digitization Project**;
- b. To award the contract to **SVI Information Services Corporation** with the amount of **Two Million Nine Hundred Twenty-Five Thousand (Php PHP 2,925,000.00)**, inclusive of VAT and all applicable taxes and fees;
- c. To issue the corresponding Notice of Award (NOA) to **SVI Information Services Corporation** (Copy Attached); and
- d. To direct the BCDA Information and Communications Technology Department (ICTD), being the end-user unit, to furnish the BAC-G copies of the duly conformed Notice of Award, Notice to Proceed and the duly executed agreement/contract.

**RESOLVED**, at the BCDA Corporate Center Office, Bonifacio Global City, Taguig City, this 03 December 2021.

**BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS**

  
**JOSHUA M. BINGCAN**  
Chairperson

  
**JOCELYN L. CANIONES**  
Vice Chairperson

  
**SAMUEL JOHN L. VIDALLON**  
Member

  
**CHRISTIAN T. DULDULAO**  
Member

  
**RITCHIE P. PACLIBAR**  
Member

  
**VIRGIL M. ALVAREZ**  
Provisional Member

Approved By:

  
**AILEEN ANUNCIACION R. ZOSA**  
Executive Vice President

BACG2021-0187

**“ANNEX A”**

# BASES CONVERSION AND DEVELOPMENT AUTHORITY

## BIDDING FOR THE PROCUREMENT OF BCDA DIGITIZATION PROJECT

19 November 2021 /10:00 AM / BCDA BOARDROOM

### ABSTRACT OF BIDS AS READ (ELIGIBILITY AND FINANCIAL DOCUMENTS)

<b>Name of Bidders</b>		<b>SVI INFORMATION SERVICES CORPORATION</b>	<b>C.G GARCIA APPRAISAL AND LAND TITLE SERVICES, INC.</b>
<b>Date &amp; Time Submitted (Deadline 19 November 2021 @9:00 AM)</b>		<b>19 November 2021 @ 8:10 A.M</b>	<b>19 November 2021 @ 8:14 A.M</b>
<b>ELIGIBILITY AND FINANCIAL DOCUMENTS</b>			
	<b>Original</b>	<b>SUBMITTED</b>	<b>SUBMITTED</b>
<b>CHECKLIST OF REQUIREMENTS</b>			
<b>TAB A</b>	<p>PhilGEPS Certificate of Registration <b>under Platinum</b> Membership (all pages)</p> <p><i>In case the bidder opted to submit their Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain as a post-qualification requirement to be submitted in</i></p>	<b>PASSED</b>	<b>PASSED</b>






Abstract of Bid as Read re: Procurement for the BCDA Digitization Project

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*Je*

*Jr CTO ✓*






	<i>accordance with Section 34.2 of the 2016 Revised IRR of RA 9184</i>		
<b>TAB B</b>	<p>(FORM SF-G&amp;S-19A) <b>Statement of all its ongoing government and private contracts</b>, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;</p> <p>(FORM SF-G&amp;S-19B) <b>Statement of Single Largest Completed Contract (SLCC). Statement of One (1) COMPLETED</b> government and/or private contract similar in nature to the contract to be bid equivalent to at least fifty percent (50%) of the ABC completed within <b>five (5) years (October 2016 to October 2021)</b> prior to the deadline for the submission and receipt of bids (<i>Section IX, Bidding Forms</i>)</p> <p>The Statement of SLCC to be submitted by the bidder shall attach ANY of the following proof:</p> <ul style="list-style-type: none"> <li>❖ end user's acceptance; or</li> <li>❖ official receipt of the last payment received; or</li> <li>❖ sales invoice</li> </ul>	<b>PASSED</b>	<b>PASSED</b>
<b>TAB C</b>	<p><b><u>Bid Security in ANY of the following:</u></b></p> <p>(use <i>Section IX, Bidding Forms</i> in case of Bid Securing Declaration) or Cash or cashier's/manager's check issued by a Universal or Commercial Bank; or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank (<u>2% of ABC</u>); or Surety Bond with a Certificate from the Insurance Commission (5% of the ABC)</p>	<b>PASSED</b>	<b>PASSED</b>
<b>TAB D</b>	<p><b><u>Conformity with the Technical Specifications Compliance Form</u></b> (Use the supplied Technical Specifications Compliance Form found in</p>	<b>PASSED</b>	<b>PASSED</b>

	the Bid Documents as Section VII)		
<b>TAB E</b>	<b><u>Conformity with the Schedule of Requirements</u></b> (use <i>Section VI</i> ) duly signed in every page by the principal bidder or the bidder's authorized representative	<b>PASSED</b>	<b>PASSED</b>
<b>TAB F</b>	<b><u>Notarized Omnibus Sworn Statement</u></b> in accordance with Section 25.3 of the 2016 Revised IRR of RA 9184, and using the form prescribed in Section VIII. Bidding Forms  <b>Note:</b> The Omnibus Sworn Statement shall be accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable	<b>PASSED</b>	<b>PASSED</b>
<b>TAB G</b>	<b><u>Latest Audited Financial Statements</u></b> , showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or it's duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of submission of bid	<b>PASSED</b>	<b>PASSED</b>
<b>TAB H</b>	<b><u>Computation of Net Financial Contracting Capacity (NFCC)</u></b> in accordance with ITB Clause 5 ( <i>Section IX, Bidding Forms</i> ) or a Committed Line of Credit (CLC) from a universal or commercial bank which must be at least equal to 10% of the ABC	<b>PASSED</b>	<b>PASSED</b>
<b>TAB I</b>	If applicable, valid <b><u>Joint Venture Agreement (JVA)</u></b> in case the joint venture is already in existence; in the absence of a JVA, <b><u>duly notarized statements</u></b> from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful, in accordance with Section 23.1(b) of the IRR.	<b>N/A</b>	<b>N/A</b>
	<b>Other documentary requirements under RA No. 9184, as</b>		


Handwritten signatures and initials: *jr*, *je*, *gr.*, *v*, *U70*

	<b>applicable:</b>		
<b>TAB J</b>	(For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos) <b><u>Certification from the relevant government office of their country</u></b> stating that Filipinos are allowed to participate in government procurement activities for the same item or product.	N/A	N/A
<b>TAB K</b>	<b><u>Certification from the DTI</u></b> if the Bidder claims preference as a Domestic Bidder or Domestic Entity	N/A	N/A
	<b>REMARKS</b>	<b>PASSED</b>	<b>PASSED</b>
<b>TAB L</b>	<b><u>Financial Proposal</u></b> (ABC: <b>PhpP4,500,000.00</b> ) inclusive of all applicable taxes and fees)  Original of duly signed and accomplished <b><u>Financial Bid Form</u></b> ; and,  Original of duly signed and <b><u>accomplished Price Schedule/s</u></b>	<b>Bid Price in Figure: Php2,925,000.00</b>  <b>Bid Price in Words: Two Million Nine Hundred Twenty-Five Thousand Pesos</b>	<b>Bid Price in Figure: Php3,696,000.00</b>  <b>Bid Price in Words: Three Million Six Hundred Ninety-Six Thousand Pesos</b>
	<b>REMARKS</b>	<b>Lowest Bid as Read</b>	<b>Second Lowest Bid as Read</b>




**BIDS AND AWARDS COMMITTEE FOR GOODS**

  
**JOSHUA M. BINGCANG**  
Chairperson

  
**JOCELYN L. CANIONES**  
Vice Chairperson

  
**ATTY. RITCHIE P. PACLIBAR**  
Member

  
**ATTY. CHRISTIAN T. DULDULAO**  
Member

  
**SAMUEL JOHN D. VIDALLON**  
Member

  
**VIRGIL M. ALVAREZ**  
Provisional Member

**“ANNEX B”**

**INTERNAL MEMO**Republic of the Philippines  
Office of the President

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*[Signature]*  
FOR THE CHAIRMAN AND MEMBERS OF THE BAC FOR GOODS

From : THE TECHNICAL WORKING GROUP  
 Date : 29 November 2021  
 Subject : Report on the Post Qualification conducted on the Eligible Bidder for the Procurement BCDA Digitization Project

**I. REFERENCE**

Pursuant to the provisions in Section 34 of the Revised Implementing Rules and Regulations of RA 9184, the Technical Working Group (TWG) of the Bids and Awards Committee (BAC) for Goods conducted a post qualification evaluation on 25 to 29 November 2021 to determine whether the eligible bidder -**SVI Information Services Corporation**, complies with and is responsive to all the requirements and conditions specified in the bidding documents for the **Procurement BCDA Digitization Project**

**II. VERIFICATION OF THE DOCUMENTS SUBMITTED AGAINST THE ORIGINAL**

The documents submitted, as enumerated in the Checklist of Requirements, were verified against the original copies. Also, the TWG validates post qualification requirements and ascertains all statements submitted by **SVI Information Services Corporation**

Required Documents	SVI Information Services Corporation
<b>PhilGEPS Certificate of Registration under Platinum Membership</b>	<b>PhilGEPS Certificate of Registration under Platinum Membership</b>  Reference No: 200608108481837877373  Issued: 17 -Dec-2020 Valid until 17-Dec-2021  <b>(Authentic copy as verified by the TWG)</b>
<b>Registration certificate from Securities and Exchange Commission (SEC)</b>	<b>SEC Registration No. A1997-23365</b>  Date of Registration: 18 December 1997 Amended on: 23 March 2018  <b>(Authentic copy as verified by the TWG)</b>

*[Signature]**[Signature]**[Signature]*

<p><b>Mayor's/Business permit</b> issued by the city or municipality where the principal place of business of the prospective bidder is located.</p>	<p><b><u>Business/Mayor's Permit No. SER 21-004968</u></b></p> <p>Issued by City Government of Pasig</p> <p>Date of Expiration: 31 December 2021</p> <p><b>(Authentic copy as verified by the TWG)</b></p>
<p><b>Tax clearance</b> per E.O. 398, 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).</p>	<p><b>TCC No. 07B-043-09-08-R1809-2021-M</b></p> <p>Date Issued: 08 September 2021</p> <p>Valid until: 08 September 2022</p> <p><b>The Tax Clearance was also verified with the BIR website with -Sequence No 2633. Please refer to the attached link:</b></p> <p><a href="https://www.bir.gov.ph/images/bir_files/account_receivables_monitoring/FOR%20PORTAL-SEPTEMBER%201-30v14_copy_copy.pdf">https://www.bir.gov.ph/images/bir_files/account_receivables_monitoring/FOR%20PORTAL-SEPTEMBER%201-30v14_copy_copy.pdf</a></p>

<small>EFFECTIVE AUGUST 22, 2018, BIR HAS IMPLEMENTED THE REVENUE REGULATION NO. 18 - 2018 AMENDING SPECIFIC PROVISIONS OF REVENUE REGULATIONS NO. 8-2016 PARTICULARLY CERTAIN GUIDELINES ON THE PROCESSING OF APPLICATIONS FOR TAX CLEARANCE FOR BIDDING PURPOSES SIGNED BY CARLOS G. DOMINGUEZ, SECRETARY OF FINANCE, DATED JUNE 5, 2018.</small>									
<small>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF INTERNAL REVENUE RELEASED TAX CLEARANCE FOR BIDDING PURPOSES</small>									
September 1-30, 2021									
SIG. NO.	TIN	TAXPAYER'S NAME	TCC No.	DATE OF ISSUANCE			VALIDITY PERIOD		
				MM	DD	YYYY	MM	DD	YYYY
2632	704-936-780-000	SUSON, CLAUDINE FAITH SALIGUMBA (AEROTECH BIOLINE AND GENERAL MERCHANDISE)	TCC NO. 17 - 103 - 09-17-40550 - 2021-M	09	17	2021	09	17	2022
2633	005-581-104-000	SVI INFORMATION SERVICES CORPORATION	TCC NO. 07B - 043 - 09-08-R1809 - 2021-M	09	08	2021	09	08	2022
2634	000-051-212-000	SVI TECHNOLOGIES INC.	TCC NO. 07B - 043 - 09-08-R1808 - 2021-M	09	08	2021	09	08	2022

**Performance Evaluation**

To verify and evaluate the performance of the bidder, the TWG conducted performance evaluations on On-Going Contracts and Single Largest Contract declared by **SVI Information Services Corporation** within the relevant period as provided in the Bidding Documents for purposes of determining their technical eligibility and capacity to perform contractual obligations.

<p><b>On-Going Contract</b></p>	<p><b>On-Going Contracts</b></p> <p>Amount of Outstanding Contracts:  <b>Php 13,900,919.08</b></p> <p><i>Includes Contract with:</i></p> <p><b><u>Name of Client:</u></b>  <b><u>NATIONAL TRANSMISSION CORPORATION</u></b></p> <p><b>Name of Project:</b> Supply of labor/services, materials and equipment for the scanning/digitization of transco record</p> <p><b>Contract Amount: Php 2,700,000.00</b></p> <p><b>Supported by:</b></p> <p><b>Contract Agreement</b> between National Transmission Corporation and SVI Information Services Corporation duly notarized on 11 November 2019</p> <p><b>Notice of Award</b> dated 07 October 2019, signed by Mr. Rogelio M. Mabuhay-Manager, Procurement Management Division</p> <p><b>Notice to Proceed</b> dated 13 November 2019, signed by Mr. Michael A. Vivas-Manager, Human Resource and Administrative Department</p> <p><b>Contract Validation and Performance Evaluation</b></p> <p><b>Performance Evaluation Form</b> from National Transmission Corporation sent via email on 26 November 2021, attached as <a href="#">ANNEX A</a></p> <p><u>Contact person: Mr. Michael A. Vivas, HRAD Manager and Ms Arlene F. Javier, GSD Manager</u></p> <p><b><u>Name of Client:</u></b>  <b><u>LANDBANK OF THE PHILIPPINES</u></b></p> <p><b>Name of Project:</b>Digitization of Customer Identification Records</p> <p><b>Contract Amount: Php 33,337,000.00</b>  <b>Value of Outstanding Contract:</b>  <b>Php 10,375,030.32</b></p>
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	<p><b>Supported by:</b></p> <p><b>Contract Agreement</b> between Landbank of the Philippines and SVI Information Services Corporation duly notarized on 24 January 2020 2019</p> <p><b>Notice of Award</b> dated 08 January 2020, signed by Ms. Dina Melanie Madrid-VP, Facilities and Procurement Services Group</p> <p><b>Notice to Proceed</b> signed by Ms. Dina Melanie Madrid-VP, Facilities and Procurement Services Group</p> <p><b>Purchase Order</b> No. 20200108-0018, dated 08 January 2020, amounting to Php 33,337,000.00</p> <p><b>Contract Validation and Performance Evaluation</b></p> <p><b>Performance Evaluation Form from</b> Landbank of the Philippines <b>sent via email on 29 November 2021, attached as <a href="#">ANNEX B</a></b></p> <p><u>Contact person: Ms. Delma O. Bandiola, SVP/Project Sponsor Digitization Project, LandBank of the Philippines (LBP)</u></p> <p><b>The details of the project were posted in the official website of LandBank of the Philippines-Digitization of Bank Documents</b></p>
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Madrid

Bandiola

	<p><b>Name of Client:</b> <b><u>SVI SOFTWARE SERVICES CORPORATION (SVI-SSC)</u></b></p> <p><b>Name of Project:</b> Document Management Services</p> <p><b>Contract Amount: Php 16,996,066.76</b> <b>Value of Outstanding Contract: Php 825,888.76</b></p> <p><b>Supported by:</b></p> <p><b>Work Order No. 3 dated 02 January 2020</b></p> <p><b>Contract Validation and Performance Evaluation</b></p> <p><b><i>Performance Evaluation Form</i></b> from SVI Software Services Corporation sent via email on 25 November 2021, attached as <b><u>ANNEX C</u></b></p> <p><b><u>Contact person: Mr. Marjohn U. Lactaoen, VP for Software Services, SVI-SSC</u></b></p>
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### Conduct of Office Visit (25 November 2021)

On November 25, 2021, the TWG conducted an Office visit at SVI Information Service Corporation's principal business address in Pasig City. Based on the face-to-face meeting with Mr. Luigi Lim (Authorized Representative) and Mr. Jae M. Guanio (SVI President), they ensured that the digitization project will be delivered on or before eight (8) months. Personnel and machines are ready for deployment upon issuance of Notice to Proceed. As part of their compliance to the technical requirements, Mr. Que Andrade (Operations Head), demonstrated an actual digitization of documents using a high-speed scanner. He explained the process from document grooming up to the final output which is the digitized file. He also mentioned the scanner's technical specifications, speed per minute, and document output per minute, **which is compliant to the required specifications for this procurement.**

### IV. COMPLIANCE TO FINANCIAL REQUIREMENTS

The eligible bidder submitted a copy of their **Audited Financial Statement for the Year Ended December 31, 2020**, stamped and received by the Bureau of Internal Revenue (BIR) on 21 October 2021, which was verified during the conduct of post qualification.

COMPUTATIONS	SVI Information Services Corporation
<p><b>NET FINANCIAL CONTRACTING CAPACITY (NFCC)</b></p> <p>Formula:</p> <p><i>NFCC = K (current asset – current liabilities) X 15 minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started</i></p>	<p><b>NFCC (as computed)</b></p> <p>182,322,354.00- 15,088,220.00 x15 - <b>13,900,919.08</b></p> <p><b>Php 2,494,611,090.92</b></p>
<p><b>LIQUIDITY RATIO</b></p> <p>Formula:</p> <p><i>Current Ratio = Current Assets ÷ Current Liabilities</i></p> <p>A current ratio that is better than 1 to 1 is considered good. The higher the ratio, the better the financial position of the company.</p>	<p>182,322,354.00÷15,088,220.00</p> <p><b>Current Ratio</b> 12.08 to 1</p>
<p><b>STATEMENT OF COMPREHENSIVE INCOME/LOSS</b></p> <p>Formula:</p> <p><i>Income Less Expenses</i></p>	<p>18,605,588.00 - 21,739,073.00</p> <p><b>Net Loss</b> (3,133,485.00)</p>

The results of computations show that the eligible bidder, **SVI Information Services Corporation** is **financially liquid** and in sound position to sustain the operating cash flow requirement for this project based on their Net Financial Contracting Capacity and assessment of the liquidity ratio.

## V. OTHER REQUIREMENTS AND PHOTO DOCUMENTATION OF POST QUALIFICATION

**V.1** Proof of the latest Income and Business Tax Returns for the **last six (6) months preceding the date of the bid submission** were also submitted by **SVI Information Services Corporation** during the conduct of the post qualification evaluation:

- Monthly Value-Added Tax Declaration (Form 2550-M);
- Quarterly Value-Added Tax Return (Form 2550-Q); and
- Quarterly Income Tax Return (Form 1702).

**V.2 SVI Information Services Corporation** submitted a list of Historical Service Track Record with the Government and Private Entities for the past five (5) Years with the following information:

- Corporate Profile
- Document Digitization Process
- Machineries, Scanning Equipment, Tools and Software for Document Management

**SVI Information Services Corporation** presented proof of Digitization Services and utilization of high-speed scanners, software tools and methodologies in performing Document Digitization.

**V.3 SVI Information Services Corporation** is **not “blacklisted”** as verified in the list of “Blacklisted Entities” of GPPB’s website.

The **GPPB list of Blacklisted Entities as of 26 November 2021** is hereto attached as **“ANNEX E”**.

**V.5** Photo documentation of post qualification conducted and documents submitted, attached herewith as **“ANNEX F”**.


## VI. FINDINGS AND RECOMMENDATION

The Eligible bidder - **SVI Information Services Corporation** is legally, technically, and financially capable to undertake this procurement, Hence, the TWG recommends the approval of the following:


1. To declare **SVI Information Services Corporation** as the Lowest Calculated and Responsive Bidder (LCRB) for the **BCDA Digitization Project**; and
2. To award the contract to **SVI Information Services Corporation** with the amount of **Two Million Nine Hundred Twenty-Five Thousand Pesos (Php 2,925,000.00)**, inclusive of VAT and all applicable taxes and fees.

**We submit herein the above evaluation and recommendation to the Committee for consideration.**


### The Technical Working Group (TWG)

  
**VICENTA M. NATIVIDAD**  
Member

  
**DONALD G. TOLENTINO**  
Member

  
**TINA ROSE R. VILLA**  
Provisional TWG Member

  
**CORNELIO J. MARTIN III**  
Provisional TWG Member

  
**JEAN JENECIS L. MONZON**  
Provisional TWG Member

  
**ALMIRA S. CLARIANES**  
Head, TWG