

BIDS AND AWARDS COMMITTEE FOR CONSULTANCY SERVICES (BAC-C)

CONSULTING SERVICES FOR THE CONSTRUCTION MANAGEMENT AND SUPERVISION (CMS) FOR THE CONSTRUCTION OF VARIOUS STRUCTURES AND FACILITIES WITHIN THE 100-HECTARE AREA AT BATAAN TECHNOLOGY PARK, MORONG, BATAAN - PHASE 1, PACKAGE 2 (SECOND REBIDDING)

BID BULLETIN NO. 01

1. This Bid Bulletin clarifies queries raised during the Pre-Eligibility Conference held last 20 December 2021, and other matters relative to the bidding for the aforementioned project.

| Issues Raised | Clarifications |
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| <p>a. Kindly confirm the project title is: Rebidding of the Consulting Services for the Construction Management and Supervision (CMS) for the Construction of Various Structures and Facilities within the 100-hectare Area at Bataan Technology Park, Morong, Bataan - Phase 1, Package 2 (Second Rebidding)</p> | <p>Yes. The BAC-C confirms that the title is:</p> <p><i>Rebidding of the Consulting Services for the Construction Management and Supervision (CMS) for the Construction of Various Structures and Facilities within the 100-hectare Area at Bataan Technology Park, Morong, Bataan - Phase 1, Package 2 (Second Rebidding)</i></p> <p>The BAC-C is denoting this bidding as the Second Rebidding because the BAC-C had conducted the first bidding for the Project but failed, and had conducted the rebidding for the Project which failed again.</p> |
| <p>b. May we request for an extension of submission of Eligibility Documents?</p> | <p>The Deadline for Submission of Eligibility Documents, and Opening of Eligibility Documents and Eligibility Check will be extended up to 10 January 2022 at 12:00 noon and 1:00 pm, respectively.</p> |
| <p>c. Is it possible to lower the qualification of the Sr. Fire & Safety Engineer requirement? Is it possible to nominate a Sr. Fire & Safety Engineer who has no PRC License but has accreditation as Fire Safety</p> | <p>No. The required profession for this position is a Licensed Engineer for at least 5 years and with experience of at least 3 years as Fire and Safety Engineer.</p> |

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December 2021/version 1*

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| <p>Practitioner from Bureau of Fire Protection and Safety Practitioner from DOLE?</p> <p>Is it possible to nominate a Sr. Fire & Safety Engineer who is not a graduate of engineer/architect but a graduate of a different degree?</p> | |
| <p>d. For the EF 3 & 4, it is stated that we should attach all supporting documents. Does it mean that we will attach the same supporting documents (like NOA, NTP, COC) for the both forms?</p> | <p>Attachment of supporting documents shall only be applicable for EF4 (Consultant's References).</p> |
| <p>e. For the EF2, 3, 4, 8, and 9, should it be signed by the Authorized Representative of the JV, since we will enter into a JV, or the Authorized Representative of the Firm given that those forms are to be submitted by every Firm that will join the bidding?</p> | <p>In case of JV or Consortium, all eligibility forms, including EF2, EF3, EF4, EF8, and EF9, <u>should be signed by the Authorized Representative of the JV or Consortium</u>, supported by a duly notarized statements i.e. Special Power of Attorney and Secretary's Certificates.</p> <p>Both authorized representative of the Joint Venture (JV)/Consortium and the authorized representative of each firm/member of the JV/Consortium can sign EF2, EF3, EF4, EF8 and EF9 to ensure the bidders' compliance of the required signatures on the said forms.</p> <p>In case of sole proprietorship or corporation or just a firm, the EF2, EF3, EF4, EF8 and EF9 should be signed by the representative of the firm or the sole proprietor himself.</p> |
| <p>f. May we clarify on the renewal of the Mayor's permit? Since the opening of requirements is on January 3, 2021, which is a Monday. We might have a challenge getting a renewal or pay of a renewal since January 1 and 2 are weekends.</p> | <p>The BAC-C can accept the expired 2021 Mayor's permit provided that it includes an official receipt as proof for renewal of the permit with concerned local government unit, in accordance with Sec 24.1.a.ii of Revised IRR of RA9184. Since the deadline for submission of eligibility documents is extended to January 10,</p> |

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| | <p>2021, the requirement for proof of application for renewal is do-able.</p> <p><i>“ii) Mayor’s/Business permit issued by the city or municipality where the principal place of business of the bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</i></p> <p><i><u>In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: <u>Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.</u>”</u></i></p> |
| <p>g. Kindly confirm that EF1 is no longer required to be notarized.</p> | <p>Yes. notarization of EF1 is no longer required.</p> |

2. The interested bidders are further reminded of the requirements for bidding forms and other matters relating to the bidding for the project, to wit:
 - a. All data on the forms should be correct and consistent.
 - b. All forms should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium)
 - c. The CVs of all the nominated key personnel should be supported with valid licenses/professional registrations, certificate/s of trainings attended, diplomas, work experiences and other supporting documents relative to credentials of the proposed Professional staff.
 - d. For expired licenses, copy of the expired license, proof of application and payment for renewal should be included.
 - e. Only contracts/projects that are supported with proofs shall be considered for evaluation, as follows:
 - i. Certificate of Completion or Acceptance or Valid proof of final payment issued by the client in case of completed contracts;

- ii. Notice of Award, Notice to Proceed or signed contracts issued by the client for on-going contracts and for contracts awarded but not yet started.
- f. Only training/s indicated in the CVs of the nominated key personnel which are supported with proofs shall be considered for evaluation.
- g. For the Eligibility Forms:
 - i. EF1 - Eligibility Documents Submission Form
 - 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium).
 - ii. EF2 - Statement of All On-Going and Completed Government and Private Contracts, Including Contracts Awarded but Not Yet Started as Well as Contracts Where Works Have Been Completed But Not Accepted for the Past 10 Years.
 - 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 - 2. Declare/include all ongoing and completed contracts including awarded but not yet started as well as contracts where works have been completed but not yet accepted for the past 10 years; and
 - 3. Declare/include all services carried out for the past 10 Years.
 - iii. EF3 - Summary of Project for the Past 10 Years
 - 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 - 2. Declare/include all ongoing and completed contracts including awarded but not yet started as well as contracts where works have been completed but not yet accepted for the past 10 years; and
 - 3. Declare/include all services carried out for the past 10 Years.
 - iv. EF4 - Consultant's Reference
 - 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 - 2. Attach all supporting documents;
 - 3. Declare/include all ongoing and completed contracts including awarded but not yet started as well as contracts where works have been completed but not yet accepted for the past 10 years; and
 - 4. Declare/include all services carried out for the past 10 Years.
 - v. EF5 - Summary of CVs
 - 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 - 2. Actual experience shall meet the required minimum experience and qualification; and
 - 3. Only trainings that are supported with proofs shall be considered for evaluation.

- vi. EF6 - Format of Curriculum Vitae (CV) for Proposed Professional Staff
 1. This form should be duly signed by the Key personnel and by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 2. Attach all supporting documents;
 3. Indicate the Type of Project (i.e. Design, CMS, Construction, or etc.) undertaken/completed by the nominated key personnel in their CVs.
 4. Actual experience shall meet the required minimum experience and qualification;
 5. Only trainings that are supported with proofs shall be considered for evaluation;
 6. Be specific on the Position held by the nominated key personnel in the Projects Undertaken and the Employment Record. Actual position held shall meet the required minimum experience and qualification; and
 7. The CVs of all the nominated key personnel should be supported with valid licenses/professional registrations, certificates of trainings attended, diplomas, work experiences and other supporting documents relative to credentials of the proposed Professional staff.

- vii. EF7 - Statement of Consultant Specifying its Nationality and Confirming that Those Who Will Actually Perform the Services are Registered Professionals
 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium); and
 2. Enumerate all the names of the nominated key personnel.

- viii. EF8 - Format of Curriculum Vitae (CV) of the Firm/Entity
 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium); and
 2. Attach all supporting documents.

- ix. EF9 - Statement of Project with at least PhP 44 million contract amount
 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium);
 2. Attach all supporting documents; and
 3. Declared project shall meet the required minimum contract amount.

- x. EF10 - Certificate of Availability of Key Personnel
 1. This form should be duly signed by the Authorized Signatory of the Firm/Entity/Joint Venture or Consortium (in case of JV/Consortium); and
 2. Enumerate all the names of the nominated key personnel.

- h. Format and Signing of Bidding Documents
 - i. Prospective bidders shall prepare an original and copy of the eligibility documents. In the event of any discrepancy between the original and copy, the original shall prevail;

- ii. The Eligibility Documents Submission Form shall be duly signed by the authorized representative of the bidder. Failure to do so shall be a ground for the rejection of the eligibility documents; and
 - iii. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the duly authorized representative of the prospective bidder.
- i. Sealing and Marking of Eligibility Documents
- i. Bidders shall enclose their Original Eligibility Documents in a sealed envelope marked “ORIGINAL – ELIGIBILITY DOCUMENTS”. The copy of the Eligibility Documents shall be similarly sealed duly marking the envelope as “COPY - ELIGIBILITY DOCUMENTS”. These envelopes containing the Original and the Copy shall then be enclosed in One Single Envelope.
 - ii. The original and copy of the eligibility documents shall include, but not limited to, all of the required supporting documents.
 - iii. The Original and the Copy of the Eligibility Documents shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.
 - iv. All envelopes shall:
 - 1. contain the name of the contract to be bid in capital letters;
 - 2. bear the name and address of the prospective bidder in capital letters;
 - 3. be addressed to BCDA’s BAC specified in the EDS;
 - 4. bear the specific identification of this Project indicated in EDS; and
 - 5. bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of eligibility documents, in accordance with Clause 5.
 - v. Please use Tabs for quick reference of the documents.
- j. Submission of Bids
- i. Bidders may submit their Eligibility Documents a day before the deadline for submission to avoid the possibility of being late for submission; and
 - ii. The BAC expects the bidders to exercise due diligence in going through the Eligibility Documents to be able to prepare it intelligently.
3. Other Reminders:
- a. All the key personnel nominated during the Eligibility Stage should also be the same key personnel to be submitted in the Bidding Stage or Stage 2. Replacement or substitution of key personnel who are nominated/submitted during the Eligibility Stage or Stage 1 is not/will not be allowed except for three justifiable reasons: 1) in case of death, 2) incapacity of the nominated key personnel, and 3) resignation from the firm. Likewise, the substitution due to the stated justifiable reasons should be accompanied

by a proof or justification (e.g., death certificate in case of death, medical certificate in case of incapacitated personnel and letter of resignation from the firm in case of resignation).

- b. Rules provided under the TOR/Bidding Documents/Bid Bulletin, or under RA 9184 must be complied with because a non-compliance with a particular requirement will render the Eligibility Document as ineligible. Thus, the bidder will be disqualified.
 - c. Authorized signatory or representative of the bidder should be clearly identified/designated through a Secretary's Certificate or a certification by the owner.
 - d. The bidder should ensure that their completed contract is compliant with the requirement for the project which is a contract with an amount of at least Php44million, and it should be a completed contract for a CMS for vertical project.
 - e. Program Director is no longer required and excluded for this 2nd Rebidding of the Consulting Services for the Construction Management and Supervision (CMS) for the Construction of Various Structures and Facilities within the 100-hectare Area at Bataan Technology Park, Morong, Bataan - Phase 1, Package 2.
4. Due to the request for extension of the deadline for the submission of Eligibility Documents from the prospective bidder, and in order to give the prospective bidders sufficient time to diligently prepare their Eligibility Documents for the Project, the BAC-C hereby revises the schedules of bidding activities, to wit:

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| Last day for Request of Clarifications | - 28 December 2021 |
| Last day of issuance of Bid Bulletin/Supplemental Bid | - 03 January 2022 |
| Deadline for Submission of Eligibility Documents | - 10 January 2022 @ 12:00 NN |
| Opening of Eligibility Documents and Eligibility Check | - 10 January 2022 @ 1:00 PM |

Attached is the revised Timetable of Procurement Activities.

This Bid Bulletin shall be considered an integral part of the Bidding Documents for the Project. All other related provisions in the Terms of Reference and Bidding Documents correspondingly affected by the issuance of this Bid Bulletin are likewise deemed amended to conform to this Bid Bulletin.

Issued this 27th day of December 2021.


AILEEN ANUNCIACION R. ZOSA
Chairperson, BAC-C

*Bid Bulletin No. 01 – CMS of Package 2 [2nd Rebidding]
December 2021/version 1*

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES

**Consulting Services for the CMS of Various Structures and Facilities within the 100-ha Area at BTP,
Morong, Bataan (Package 2) - Second Rebidding**

| PROCUREMENT ACTIVITIES | PROCUREMENT TIMETABLE | | |
|--------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------|------------------------------------------------|
| | Time | Date | |
| | | Start | End |
| Pre-Procurement Conference | | Monday, December 06, 2021 | |
| Advertisement/Request for Expression of Interest | | Saturday, December 11, 2021 | Saturday, December 18, 2021 |
| Issuance of Eligibility Documents & Bidding Documents | | Saturday, December 11, 2021 | January 03 & 31 (8am-12nn), 2022, respectively |
| Pre-Eligibility Conference | 1:00PM | Monday, December 20, 2021 | |
| Deadline for Requests for Clarifications | | Tuesday, December 28, 2021 | |
| Last day of issuance of Bid Bulletin/Supplemental Bid | | Monday, January 03, 2022 | |
| Deadline for Submission of Eligibility Documents | 12:00PM | Monday, January 10, 2022 | |
| Opening of Eligibility Documents and Eligibility Check | 1:00PM | Monday, January 10, 2022 | |
| Evaluation and Shortlisting | | Monday, January 10, 2022 | Wednesday, January 12, 2022 |
| Determination of Shortlisted Bidders/Issuance of BAC Resolution recommending shortlisted bidders | | Thursday, January 13, 2022 | |
| Approval of Shortlisted Bidders by HoPE | | Monday, January 17, 2022 | |
| Notification on the results of Eligibility Check and Shortlisting | | Monday, January 17, 2022 | |
| Issuance of Bidding Documents to Shortlisted Bidders | | Monday, January 17, 2022 | Monday, February 07, 2022 |
| Pre-Bid Conference | 10:00AM | Monday, January 24, 2022 | |
| Deadline for Requests for Clarification | 5:00 PM | Wednesday, January 26, 2022 | |
| Issuance of Bid Bulletin for Minutes of Pre-Bid Conference and Clarifications | | Friday, January 28, 2022 | |
| Deadline for Submission of Technical and Financial Proposals | 12:00PM | Monday, February 07, 2022 | |
| Opening and Preliminary Examination of Technical Proposals | 1:00PM | Monday, February 07, 2022 | |
| Evaluation of Technical Proposals | | Monday, February 07, 2022 | Wednesday, February 09, 2022 |
| Deliberation of Results of Technical Proposals Evaluation | 9:00AM | Thursday, February 10, 2022 | |
| Notification/Invitation for opening of Financial Proposals | | Thursday, February 10, 2022 | |
| Opening of Financial Proposals | 1:00PM | Friday, February 11, 2022 | |
| Evaluation of Financial Proposals | | Friday, February 11, 2022 | Saturday, February 12, 2022 |
| Determination of HRB/Issuance of BAC Resolution recommending HRB | | Monday, February 14, 2022 | |
| Approval of HRB by HoPE | | Thursday, February 17, 2022 | |
| Notification of HRB on Negotiation | | Thursday, February 17, 2022 | |
| Negotiation | 10:00AM | Friday, February 18, 2022 | |
| Conduct of Post-Qualification on HRB | | Friday, February 18, 2022 | Thursday, February 24, 2022 |
| Deliberation of Post-Qualification Results/Issuance of BAC Resolution recommending HRRB | | On or before Friday, February 25, 2022 | |
| Issuance of Notice to Losing Bidders | | On or before Friday, February 25, 2022 | |
| Approval of HRRB by HoPE and Issuance of NOA | | On or before Monday, February 28, 2022 | |
| Contract Signing and Posting of Performance Security | | Monday, February 28, 2022 | Saturday, March 12, 2022 |
| Issuance of Notice to Proceed | | Monday, March 14, 2022 | |