

INVITATION TO BID

BIDDING FOR THE BCDA DIGITIZATION PROJECT

1. The BASES CONVERSION AND DEVELOPMENT AUTHORITY (BCDA), through its 2021 Corporate Budget, intends to apply the sum of **Four Million Five Hundred Pesos (P4,500,000.00)**, inclusive of VAT and all other applicable government taxes, fees and other charges, being the Approved Budget for the Contract (ABC) to payments under the contract for the **BCDA Digitization Project**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. BCDA now invites bids for the submission of Eligibility Documents for the **Bidding for the BCDA Digitization Project**. Bidders should have completed, within five (5) years (*October 2016 to October 2021*) prior to the date of submission and receipt of bids, a contract similar to the Project equivalent to at least 50% of the ABC. The description of an eligible bidder is contained in the Instruction to Bidders (ITB) of the Bid Documents.
3. Selection of winning bidders will be through public bidding procedures pursuant to Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act", and its Revised Implementing Rules and Regulations (RIRR). Participation is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 RIRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Interested bidders may obtain further information from BCDA and inspect the Bidding Documents at the address given below during business hours from **8:00 AM – 3:00 PM** and/or at the BCDA website (<https://bcda.gov.ph/bids>).
6. A complete set of Bidding Documents may be acquired by interested Bidders at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue, Bonifacio Global City, Taguig City, starting **16 October (Saturday) up to 10 November 2021 (Wednesday) from 8:00 AM to 3:00 PM** except Saturdays, Sundays and Holidays,

and until **09:00 AM on 11 November 2021 (Thursday)**, upon payment of an applicable fee for the bidding documents, amounting to **Five Thousand Pesos (Php5,000.00)**, pursuant to the latest Guidelines issued by the GPPB. We accept payment first through online transfer or bank deposit to BCDA's Land Bank account prior to issuance of the Bidding Documents. Kindly coordinate with the BAC-G Secretariat on the bank details.

It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of BCDA (www.bcda.gov.ph). Interested Bidders who did not purchase the Bidding Documents will not be allowed to participate in the bidding.

7. BCDA will hold a Pre-Bid Conference on **25 October 2021 (Monday) at 10:00AM** at the BCDA Corporate Center, 2F Bonifacio Technology Center (BTC), BGC, Taguig City and/or through video conferencing or webcasting via zoom or google meet, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at BCDA Corporate Center, 2F Bonifacio Technology Center, BGC, Taguig City **on or before 9AM, 11 November 2021 (Thursday)**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Section III of the Bidding Documents.
10. Bid opening shall be held on **11 November 2021 (Thursday) at 10AM** at BCDA Corporate Center, 2F Bonifacio Technology Center, BGC, Taguig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The Pre-bid Conference and the Opening of Bids are hybrid events. Bidders may choose to attend them online via zoom or attend in person at the BTC Office.

For those attending in person, the following guidelines must be followed:

- Only one (1) representative per interested bidder is allowed to attend the Pre-bid Conference and Opening of Bids and will be required to follow the BCDA Health Protocol for Visitors;
- Visitors are required to download the contact tracing app, i.e. StaySafe PH;
- The representative is required to present his/her vaccination card **or** RT-PCR negative test result valid for 72 hours before he/she can be allowed inside the BCDA office;
- Compliance to social distancing, wearing of face masks, body temperature screening inside BCDA office; and
- Observers/ representatives who show signs of COVID-19 related symptoms such as cough, flu, fever, high body temperature, and sneezing

are advised not to proceed to the BCDA Office since they will not be allowed to enter the BCDA premises.

12. BCDA reserves the right to waive minor defects in forms and requirements as long as they do not affect the genuineness and authenticity of the documents submitted.
13. BCDA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and Section 41 of the 2016 RIRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For further information, please refer to:

Mr. Raul G. Buensalida

Head, BAC for Goods Secretariat

(02) 8575-1700 local 1731 / bacgsecretariat@bcda.gov.ph

BIDS AND AWARDS COMMITTEE FOR GOODS


JOSHUA M. BINGCANG

Chairperson

Bids and Awards Committee for Goods