

30 March 2021

MR. JOSEPH N. CACAYURAN

Authorized Representative

Toyota Balintawak, Inc.

136 EDSA cor. Vicente Ang & Gen. Evangelista Streets
Caloocan City, Metro Manila 1400

Subject : NOTICE TO PROCEED

For the Supply and Delivery of Sixteen (16) units Brand New Vehicles

Dear **Mr. Cacayuran**:

Please be informed that with the approval of the attached Purchase Order No. PO0001853, notice is hereby given to **Toyota Balintawak, Inc.** to proceed with the delivery of the following:

1. **Lot B** - Three (3) units Multi-Purpose Vehicle; and
2. **Lot C** - Ten (10) units Passenger Van

according to the terms and conditions of the said Purchase Order, within sixty (60) calendar days from the receipt of this notice.


Please indicate your concurrence by returning this Notice to Proceed duly signed.

We look forward to a mutually beneficial relationship with you.

Very truly yours,


VIVENCIO B. DIZON
President & CEO

Conforme:


JOSEPH N. CACAYURAN
Authorized Representative
Date: 04-21-2021

FG2021-0145