

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**

**REBIDDING OF THE CONSTRUCTION MANAGEMENT AND SUPERVISION (CMS) OF THE DESIGN AND BUILD PROJECT FOR THE NATIONAL ACADEMY OF SPORTS (NAS) - PHASE 1 AT NEW CLARK CITY**

**Bid Bulletin No. 4**

23 June 2021

This Bid Bulletin contains the Minutes of the Pre-Bid Conference held on 18 June 2021, 1:00 PM via Zoom. This Bid Bulletin also contains clarifications and modifications which shall form an integral part of the Bid Documents.

**PART I. MINUTES OF THE PRE-BID CONFERENCE**

**I. Attendees**

BAC-C

Joshua M. Bingcang	Chairperson
Atty. Joanna Eileen M. Capones	Vice Chairperson
Virgil M. Alvarez	Member
Jocelyn L. Caniones	Member
Madonna M. Cinco	Member

TWG

Vergel Q. Paras  
Jayvee L. Lanciola  
Mark Rey D. Batonghinog

Secretariat

Stevenson E. Tugas, Jr.	Head-Secretariat
Cornelio Peter J. Yap	

End-user

Eduardo R. Rosqueta  
Joan Grace N. Tortilla  
Marvin Carreon

Agency Partners

David Carter	NAS
Joseph Remollena	NAS

Observer

Edmar Elizon	COA
Irene G. Jacob	IASO

Representative of Prospective Bidders

Cristine Parco	Fildravo
Rogelio G. Chan	Fildravo
Manuel C. Castro	Fildravo
Audrey M. Baldoza	Fildravo
Lenny Fredeluces	SKF
Shane Arboleda	SKF
Jae Abracosa	SKF
Andrew Thomas T. Frondoza	SKF

**II. CALL TO ORDER:**

There being a quorum, Chairperson Bingcang called the pre-bid conference to order at 1:05 PM and welcomed the prospective bidders.

**III. PRE-ELIGIBILITY CONFERENCE PROPER**

A. Mr Marvin Carreon presented the details of the project to the prospective bidders. The salient points were as follows:

**a. Approved Budget for the Contract**

The approved budget for the contract (ABC) is Php 27,983,000.00, inclusive of all government taxes and fees

**b. Duration of the Project**

It shall take effect from the date stated in the Notice to Proceed (NTP) and shall remain in force and effect for 300 Calendar days starting from receipt of NTP

**c. Legal Framework and Bid Parameter**

Quality Cost Based Evaluation (QCBE) under RA 9184

**d. Obligations of the Consultant**

- Ensure that all works are accomplished according to approved plans and specifications
- Review, certify and recommend approval on the submitted designs in accordance with the Codes and Standards, MPSS, NCC DSG, among others
- Supervise and inspect construction works and implementation schedule
- Review and verify findings during the testing and commissioning
- Recommend acceptance of works
- Maintain all documents of the Project from pre-construction up to its completion and final acceptance and provide BCDA with weekly and monthly reports

**e. Key Staff**

No	NOMINATED KEY STAFF	Minimum Required
1.	Team Leader/ Project Manager	Licensed Civil Engineer with at least 5 years of managerial experience in Construction Management and Supervision of Building and Site Development Projects

2.	Deputy Project Manager	Licensed Civil Engineer with at least 5 years of managerial experience in Construction Management and Supervision of Building and Site Development Projects
3.	Sr. Structural Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Structural Engineer in Construction Management and Supervision of Building and Site Development Projects
4.	Sr. Geotechnical / Foundation Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Geotechnical / Foundation Engineer in Construction Management and Supervision of Building and Site Development Projects
5.	Sr. Geodetic Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Geodetic Engineer in Construction Management and Supervision of Building and Site Development Projects
6.	Sr. Mechanical Engineer	Licensed Mechanical Engineer with at least 5 years' experience as Sr. Mechanical Engineer in Construction Management and Supervision of Building and Site Development Projects
7.	Sr. Electrical Engineer	Licensed Electrical Engineer with at least 5 years' experience as Sr. Electrical Engineer in Construction Management and Supervision of Building and Site Development Projects
8.	Sr. Drainage / Sanitary Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. Drainage / Sanitary Engineer in Construction Management and Supervision of Building and Site Development Projects
9.	Sr. Quantity Surveyor	Licensed Civil Engineer with at least 5 years' experience as Sr. Quantity Surveyor in Construction Management and Supervision of Building and Site Development Projects
10.	Sr. QA / QC Engineer / Materials Engineer	Licensed Civil Engineer with at least 5 years' experience as Sr. QA / QC Engineer/ Materials Engineer in Construction Management and Supervision of Building and Site Development Projects
11.	Sr. Landscape Architect	Licensed Landscape Architect with at least 5 years' experience as Sr. Landscape Architect in Construction Management and Supervision of Building and Site Development Projects

### Support Staff

1. Architect
2. Structural Engineer
3. Geodetic Engineer
4. Mechanical Engineer

5. Electrical/Electronics Engineer
6. Drainage/Sanitary Engineer
7. Asst QA/QC Engineer
8. Asst Quantity Surveyor
9. Field Engineer 1
10. Field Engineer 2
11. Cad Operator
12. Administrative Officer
13. I.T. Specialist
14. Document Specialist
15. Encoder/Document Specialist
16. Secretary
17. Utility Personnel
18. Messenger/Liaison Officer

**f. Determination of Highest Rated Bid**

The shortlisted bidders shall be subjected to evaluation to determine the bidder with HRB, wherein the criteria are as follows:

Criteria	Rating
Relevant Experience of the of the Consultant	30%
Qualifications of the Key Personnel to be assigned to the Project	50%
Plan approach and Methodology	20%
Total	100%

**g. Evaluation Procedure**

BCDA shall conduct an evaluation of bids using the **Quality-Cost Based Evaluation Procedure (QCBE)** procedure with the following weight correspondence:

Criteria	Rating
Technical Proposal	75%
Financial Proposal	25%
Total	100%

- B. Mr. Vergel Paras presented the Components of the Bid, the Technical and Financial Proposal, Checklist and Tabbing Requirements, Bid Forms and Procurement Schedule. The following are the highlights of the presentations:

CHECKLIST OF TECHNICAL PROPOSAL FORMS
TECHNICAL PROPOSAL

Tab #		Description
1	TPF 1	Technical Proposal Submission Form
2		Valid Bid Security / Bid Securing Declaration Form
3	TPF 2	Consultant's References with Supporting Documents
4	TPF 3	Comments and Suggestions of Consultant on the TOR
5	TPF 4	Description of the Methodology and Work Plan for performing the project
6	TPF 5	Team Composition and Tasks
7	TPF 6	Curriculum Vitae (CV) of proposed Professional Staff to be assigned to the Project (duly signed and notarized) with supporting documents i.e. valid licenses/professional registrations, certificates of trainings attended, work experiences and other supporting documents relative to credentials of proposed Professional Staff.
	7.1	Team Leader/Project Manager
	7.2	Deputy Project Manager
	7.3	Sr. Structural Engineer
	7.4	Sr. Geotechnical/Foundation Engineer
	7.5	Sr. Geodetic Engineer
	7.6	Sr. Mechanical Engineer
	7.7	Sr. Electrical Engineer
	7.8	Sr. Drainage/Sanitary Engineer
	7.9	Sr. Quantity Surveyor
	7.10	Sr. QA/QC Engineer/Materials Engineer II
	7.11	Sr. Landscape Architect
8	TPF 7	Time Schedule for Professional Personnel
9	TPF 8	Activity (Work) Schedule
10		Omnibus Sworn Statement (duly signed and notarized)

CHECKLIST OF FINANCIAL PROPOSAL FORMS		
FINANCIAL PROPOSAL		
Tab #		Description

1	FPF 1	Financial Proposal Submission Form
2	FPF 2	Summary of Costs
3	FPF 3	Breakdown of Price per Activity
4	FPF 4	Breakdown of Remuneration per Activity
5	FPF 5	Reimbursable per Activity (not applicable)
6	FPF 6	Miscellaneous Expenses

### Envelope Labeling

**ORIGINAL – TECHNICAL PROPOSAL** ← LABEL: ORIGINAL – TECHNICAL PROPOSAL

BASES CONVERSION AND DEVELOPMENT AUTHORITY  
BCDA Corporate Center  
2/F Bonifacio Technology Center 31<sup>st</sup> St. cor. 2<sup>nd</sup> Ave.  
Bonifacio Global City, Taguig City

Bid for : **Construction Management and Supervision (CMS) of the Design and Build Project for the National Academy of Sports (NAS) – Phase 1 at New Clark City**

Submitted by: Name and Signature of Authorized Representative  
Company Name and Address

Attention : Joshua M. Bingcang  
Chairperson  
Bids and Awards Committee for Consulting Services

**DO NOT OPEN BEFORE:** Time & Date of Opening of Bids

↓ LABEL: ORIGINAL – FINANCIAL PROPOSAL

**ORIGINAL – FINANCIAL PROPOSAL**

BASES CONVERSION AND DEVELOPMENT AUTHORITY  
BCDA Corporate Center  
2/F Bonifacio Technology Center 31<sup>st</sup> St. cor. 2<sup>nd</sup> Ave.  
Bonifacio Global City, Taguig City

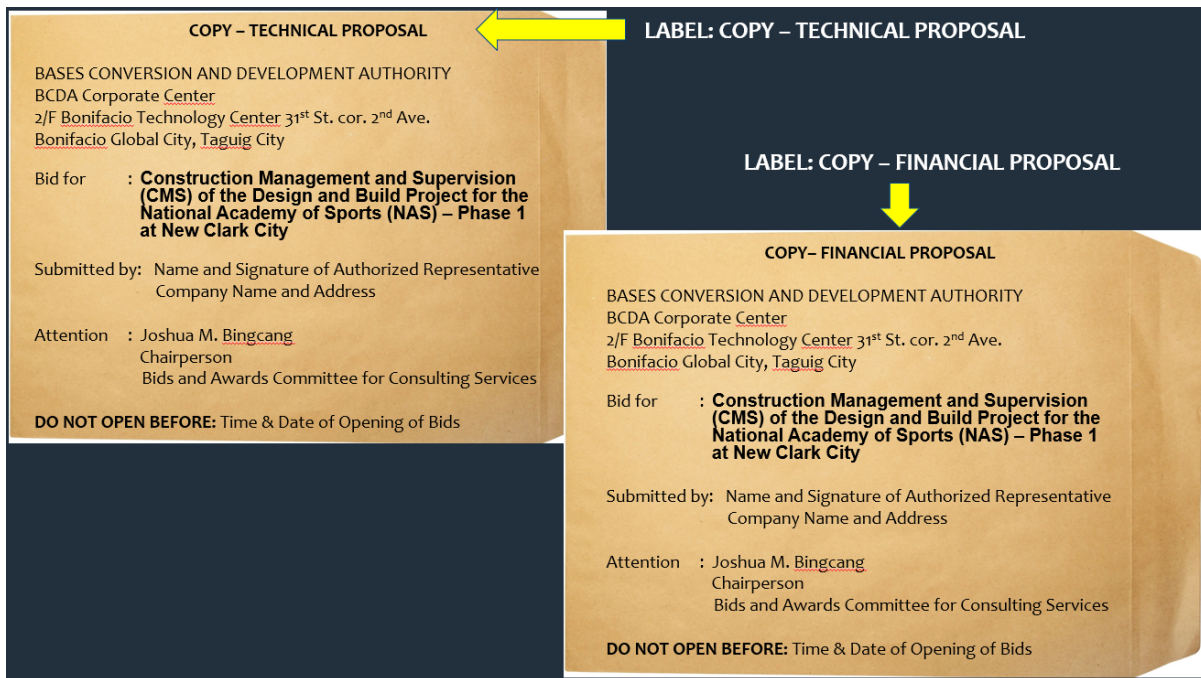
Bid for : **Construction Management and Supervision (CMS) of the Design and Build Project for the National Academy of Sports (NAS) – Phase 1 at New Clark City**

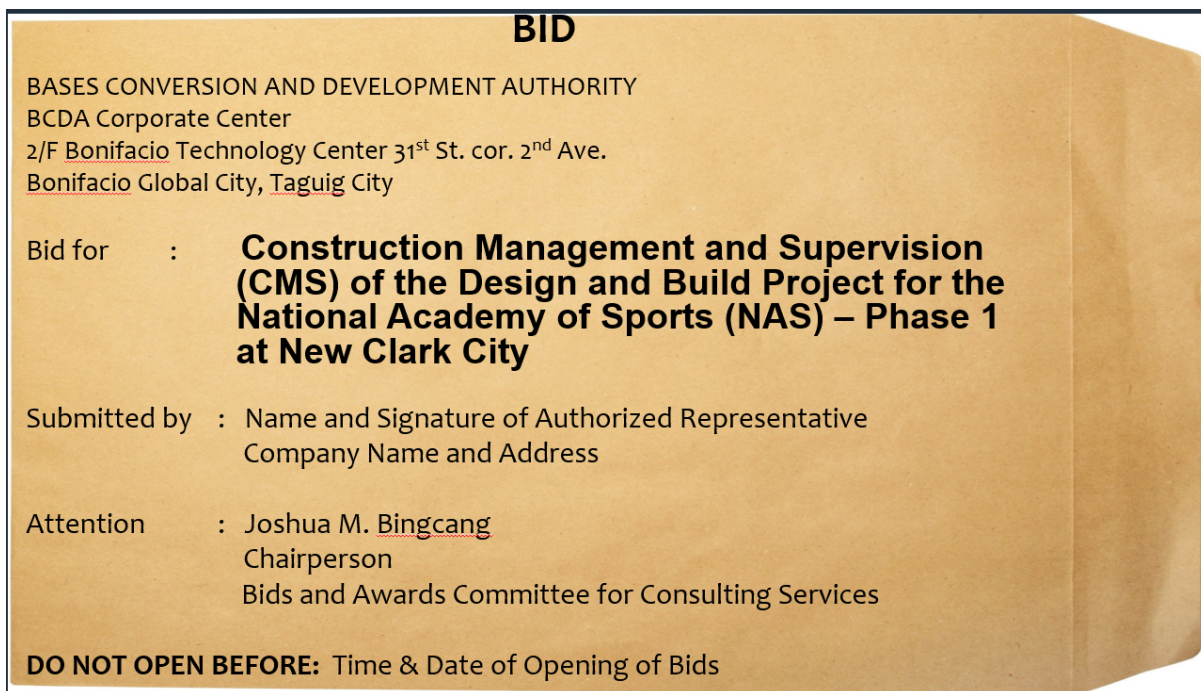
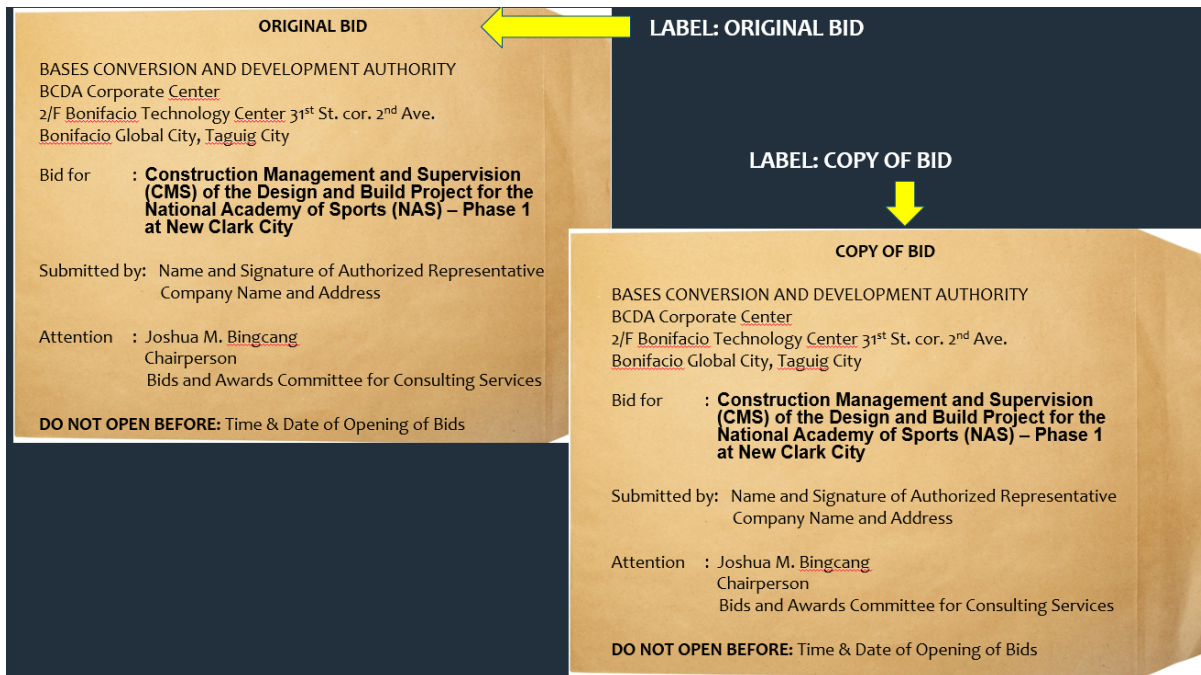
Submitted by: Name and Signature of Authorized Representative  
Company Name and Address

Attention : Joshua M. Bingcang  
Chairperson  
Bids and Awards Committee for Consulting Services

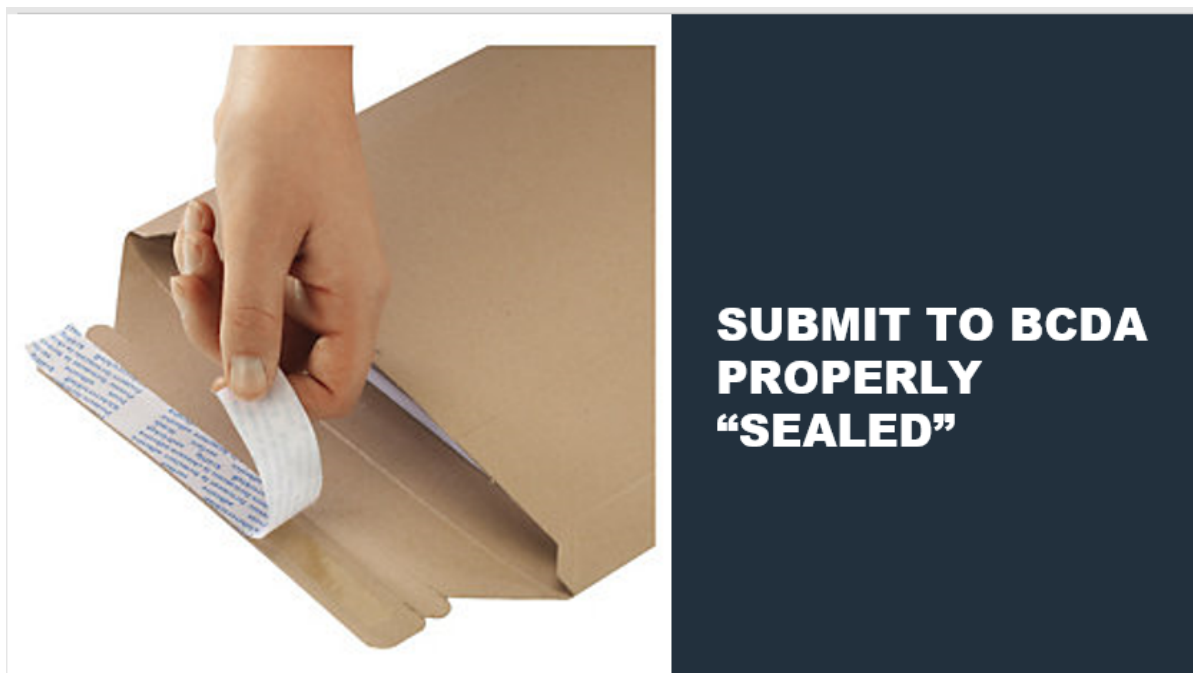
**DO NOT OPEN BEFORE:** Time & Date of Opening of Bids











#### **REMINDERS ON SIGNING, SEALING AND MARKING OF BIDS**

Each and every page of the Technical Proposal Submission Form and the Financial Proposal Submission Form shall be signed by the duly authorized representative/s of the Consultant. Failure to do so shall be a ground for the rejection of the bid.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the duly authorized representative of the Consultant.

The original and the copy of the Bid shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.

#### **SEALING AND MARKING OF BID DOCUMENTS**

All envelopes shall:

- a. contain the name of the contract to be bid in capital letters;
- b. bear the name and address of the Consultant in capital letters;
- c. be addressed to BCDA's BAC specified in accordance with ITB Clause 18.1;
- d. bear the specific identification of this bidding process indicated in ITB Clause 1.2;
- e. bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with ITB Clause 18.

Please use Tabs for quick reference of the documents.

## REMINDERS

Bidders may submit their bids a day before the deadline for submission to avoid the possibility of being late for submission.

The BAC expects the bidders to exercise due diligence in going through the Bid Documents to be able to prepare it intelligently.

### Procurement Schedule

	ACTIVITY	TIME	DATE
1	Pre-Bid Conference	1:00 PM	18 June 2021
2	Request for Clarifications (last day)	Until 5:00PM	21 June 2021
3	Issuance of Supplemental Bid Bulletin (last day)		23 June 2021
4	Deadline for Submission of Bids	12:00 NN	30 June 2021
5	Opening of Technical Proposals & Preliminary Examination	1:00 PM	30 June 2021

C. The following questions/clarifications were raised during the Question and Answer portion of the Pre-Bid Conference and received via email:

Questions	Answer/ Clarification
We would like to know if you will allow the replacement of personnel? Thank you	Sec 33.3 of the Revised IRR of RA 9184 provides that, <b>“There should be no replacement of key personnel before the awarding of contract, except for justifiable reason as may be determined by the BAC, such as, illness, death, or resignation provided it is duly supported by relevant certificates, or any delay caused by the Procuring Entity. The BAC shall immediately consider negotiation with the next ranked consultant if unjustifiable replacement of personnel by the first ranked firm is made. Once the contract has been awarded, no replacement shall be allowed by the HoPE until after fifty percent (50%) of the personnel’s man-months have been served, except for justifiable reasons, subject to appropriate sanctions as prescribed in the PBDs”.</b>

Just want to clarify if the Technical Support and Admin Support Staff can be specified as to be named?	Yes, bidders may specify “to be named” if the names of the support staff to be utilized/involved in the project cannot be provided yet during the bid submission.
The scope of services is Construction Management and Supervision, GCC Clause 46 (Specifications and Design) is not applicable. Please clarify	Yes, GCC Clause 46 is not applicable since this clause is intended for the Detailed Architectural and Engineering Design Services and not for the Construction Management and Supervision Services.
GCC Clause 53.2 is inconsistent with the payment scheme stated in Section 11 of Terms of Reference, which will govern?	Section 12 (Mode of Payment) of the Terms of Reference (TOR) will govern.
Is GCC Clause 56 applicable when the delay is due to Contractor’s inability to complete the work.	GCC Clause 56 is applicable only when the Consultant fails to deliver any or all of the services within the period specified in the Contract. Failure of the Contractor to deliver its required services is irrelevant to this Clause.
Please specify what other technical support services are deemed relevant.	The required other technical support services that may arise during the project implementation stage are still subject to agreement of both parties (BCDA and Consultant).
Section 4, item 1.30 of Construction Phase should not be part of CMS scope as the project is a Design-Build. The Contractor’s design consultant is the only entity authorized to make any changes in their original design. Please clarify.	Yes, item 1.30 of Section 4 of the Terms of Reference (TOR) will not be part of the scope of services of the CMS.
Section 19, Item 1 of the TOR did not mention delay due to inability of the contractor to complete the work on time. When this happens, BCDA will require the CMS to extend time. Will the CMS be granted additional compensation?	Item 2 of Annex F of RA 9184 - Contract Implementation Guidelines for the Procurement of Consulting Services provides that, <b>“All Consultancy contracts shall be fixed price contracts. Any extension of contract time shall not involve any additional cost.”</b>

#### **IV. CLOSING OF THE PRE-BID CONFERENCE**

The BAC Vice Chairperson thanked the bidders for attending the pre-bid conference and reminded them of the deadline of submission of clarification on June 21, 2021 at 5:00PM. There being no other matters to discuss, the conference was adjourned.

**For your information.**

#### **BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES**



**Joshua M. Bingcang**  
BAC-C Chairperson