

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)

**CONSULTING SERVICES FOR THE CONSTRUCTION MANAGEMENT AND SUPERVISION OF THE SITE
DEVELOPMENT OF THE 65-HECTARE NEW CLARK CITY**

Bid Bulletin No. 4

17 May 2021

This Bid Bulletin contains the Minutes of the Pre-Bid Conference held on 11 May 2021, 1:30 PM via Zoom. This Bid Bulletin also contains clarifications and modifications and shall form an integral part of the Bid Documents.

PART I. MINUTES OF THE PRE-Bid CONFERENCE

Attendees

BAC-C

Joshua M. Bingcang	Chairman
Atty. Joanna Eileen M. Capones	Vice Chairperson
Madonna M. Cinco	Member
Jocelyn L. Caniones	Member
Virgil M. Alvarez	Member

TWG

Vergel Paras
Jayvee L. Lanciola

Secretariat

Stevenson E. Tugas Jr.	Head-Secretariat
Cornelio Peter Yap	
Miriam Daniwan	

End-user

Jerico G. Bondoc

Observer

Laylord Taganas	IASO
Mark Anthony Ibañez	COA

Representative of Prospective Bidders

Winstonita M. Lising	UICI
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I. CALL TO ORDER:

There being a quorum, Chairman Bingcang called the pre-Bid conference to order at 1:35 PM and welcomed the prospective bidders.

II. PRE-BID CONFERENCE PROPER

A. Jericho Bondoc presented the details of the project to the prospective bidders. The salient points were as follows:

a. Background of the Project

- On 10 June 1995, BCDA, CDC and DND-AFP-PAF entered into an Agreement for the interim use by DND-AFP-PAF of the 313.40 hectares within Clark Freeport Zone (CFZ)
- BCDA is embarking in the full development of CFZ to attract local and foreign investors to make Clark the economic hub of Central Luzon. On the other hand, CDC has updated the Master Development Plan of the CFZ to make it more marketable, effective, viable and harmonious with the on-going developments by BCDA on NCC and Clark International Airport.
- To maximize the full development potential of the CFZ, there is a need to clear the 313.40 hectares of land being occupied by the DND-AFP-PAF and turn-over the same to BCDA pursuant to 10 June 1995 Agreement.
- On 22 August 2019, BCDA and DND-AFP-PAF executed a Memorandum of Agreement (MOA) to operationalize the reversion of the property by DND-AFP-PAF to BCDA.
- Consistent with the 22 August 2019 MOA, the DND-AFP-PAF housing/community facilities shall be relocated to a 65-hectare area in NCC.

b. Approved Budget for the Contract

The approved budget for the contract (ABC) is PhP 20,932,800.00, inclusive of all government taxes and fees

c. Duration of the Project

The CONTRACT shall take effect from the date stated in the Notice to Proceed (NTP) and shall remain in force and in effect for a period of ten (10) months for the Construction Period and three (3) months for the Post-Construction/Documentation

d. Evaluation Criteria

o Minimum Qualifications of the Consultant

Should be a reputable firm with at least 10 years of business operation in construction management and supervision.

Should have undertaken at least 1 construction management and supervision of site development and/or road project for the last 10 years whose value must be at least 50% of the ABC or in the amount of PhP 10,466,400.00.

o **Shortlisting of Prospective Bidders**

The shortlisted bidders shall be subjected to evaluation to determine the bidder with the Highest Rated Bid (HRB), wherein the criteria and rating are as follows:

CRITERIA	RATING
1. Relevant Experience of the Consultant	30%
2. Qualifications of the Key Personnel to be assigned to the Project	50%
3. Current Workload of Key Personnel relative to capacity	20%
	100%

The minimum technical score required to pass is 70% of the total numerical weights

o **Evaluation Procedure**

In order to determine the Consultant with the Highest Rated Bid, BCDA shall conduct an evaluation of bids using the Quality Cost Based Evaluation (QCBE) Procedure.

Technical Proposal – 80%

Financial Proposal – 20%

e. **Key Members**

Team Leader/Project Manager	Should be a Licensed Civil Engineer with 10 years of managerial experience in projects of a similar nature and magnitude
Deputy Project Manager	Should be a Licensed Civil Engineer with 5 years of managerial experience in projects of a similar nature and magnitude
Sr. Structural Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Drainage/Hydraulic Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Highway Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Geodetic Engineer	Should be a Licensed Geodetic Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. QA/QC/Materials Engineer II	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. MEPFS Engineer	Should be a Licensed Engineer with 5 years experience in projects of similar in nature and magnitude
Sr. Quantity Surveyor	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Landscape Architect	Should be a Licensed Landscape Architect with 5 years experience in projects of a similar nature and magnitude

B. Mr. Vergel Paras presented the Checklist and Tabbing Requirements, Bid Forms, Signing, Sealing and Marking of Bid Documents including the Procurement Schedule. The following are the highlights of the presentation:

a. Checklist and Tabbing Requirements

<u>CHECKLIST OF TECHNICAL PROPOSAL FORMS</u>		
TECHNICAL PROPOSAL		
Tab #		Description
1	TPF 1	Technical Proposal Submission Form
2		Valid Bid Security / Bid Securing Declaration Form
3	TPF 2	Consultant's References
4	TPF 3	Comments and Suggestions of Consultant on the TOR
5	TPF 4	Description of the Methodology and Work Plan for performing the project
6	TPF 5	Team Composition and Tasks
7	TPF 6	Curriculum Vitae (CV) of proposed Professional Staff to be assigned to the Project (duly signed and notarized) with supporting documents i.e. valid licenses/professional registrations, certificates of trainings attended, work experiences and other supporting documents relative to credentials of proposed Professional Staff.
	7.1	Project Manager/Team Leader
	7.2	Deputy Project Manager
	7.3	Sr. Structural Engineer
	7.4	Sr. Drainage/ Hydraulic Engineer
	7.5	Sr. Highway Engineer
	7.6	Sr. Geodetic Engineer
	7.7	Sr. QA/QC Engineer/Materials Engineer II
	7.8	Sr. MEPFS Engineer
	7.9	Sr. Quantity Surveyor
	7.10	Sr. Landscape Architect
8	TPF 7	Time Schedule for Professional Personnel
9	TPF 8	Activity (Work) Schedule
10		Omnibus Sworn Statement (duly signed and notarized)

CHECKLIST OF FINANCIAL PROPOSAL FORMS		
FINANCIAL PROPOSAL		
Tab #		Description
1	FPF 1	Financial Proposal Submission Form
2	FPF 2	Summary of Costs
3	FPF 3	Breakdown of Price per Activity
4	FPF 4	Breakdown of Remuneration per Activity
5	FPF 5	Reimbursable per Activity (not applicable)
6	FPF 6	Miscellaneous Expenses

Envelope Labeling

ORIGINAL – TECHNICAL PROPOSAL ← LABEL: ORIGINAL – TECHNICAL PROPOSAL

BASES CONVERSION AND DEVELOPMENT AUTHORITY
BCDA Corporate Center
2/F Bonifacio Technology Center 31st St. cor. 2nd Ave.
Bonifacio Global City, Taguig City

Bid for : **Construction Management and Supervision of the Site Development of the 65-Hectare New Clark City**

Submitted by: Name and Signature of Authorized Representative
Company Name and Address

Attention : Joshua M. Bingcang
Chairperson
Bids and Awards Committee for Consulting Services

DO NOT OPEN BEFORE: Time & Date of Opening of Bids

LABEL: ORIGINAL – FINANCIAL PROPOSAL

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COPY – TECHNICAL PROPOSAL ←

LABEL: COPY – TECHNICAL PROPOSAL

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LABEL: COPY – FINANCIAL PROPOSAL ↓

COPY – FINANCIAL PROPOSAL

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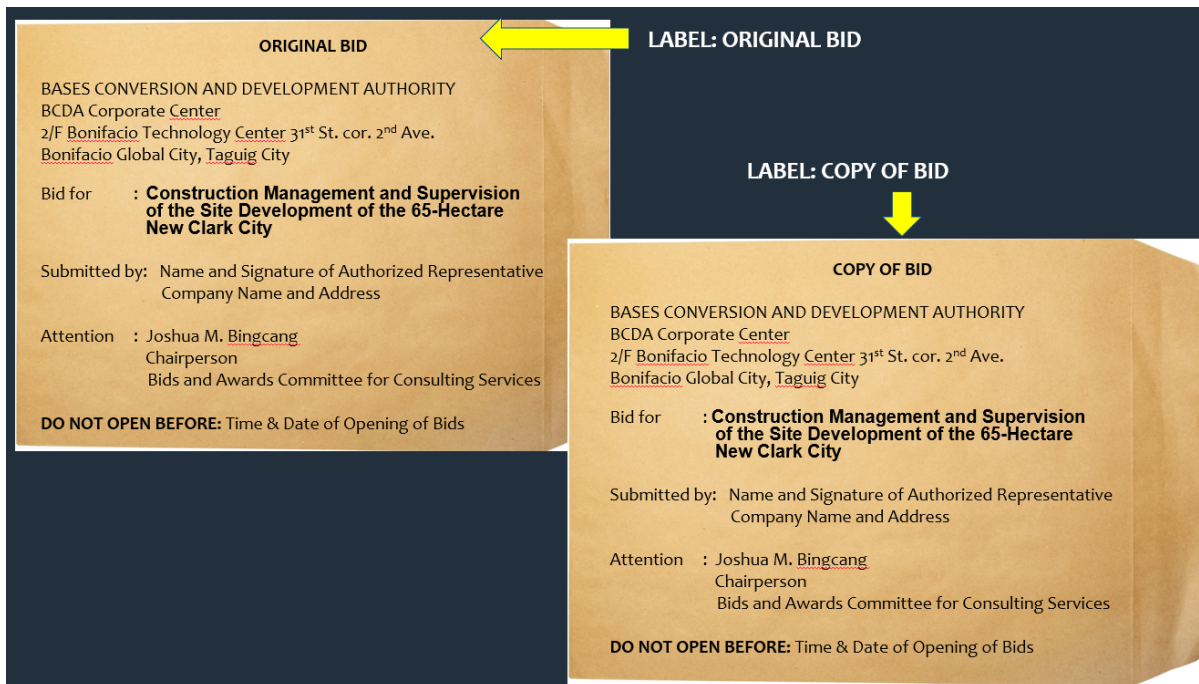
DO NOT OPEN BEFORE: Time & Date of Opening of Bids

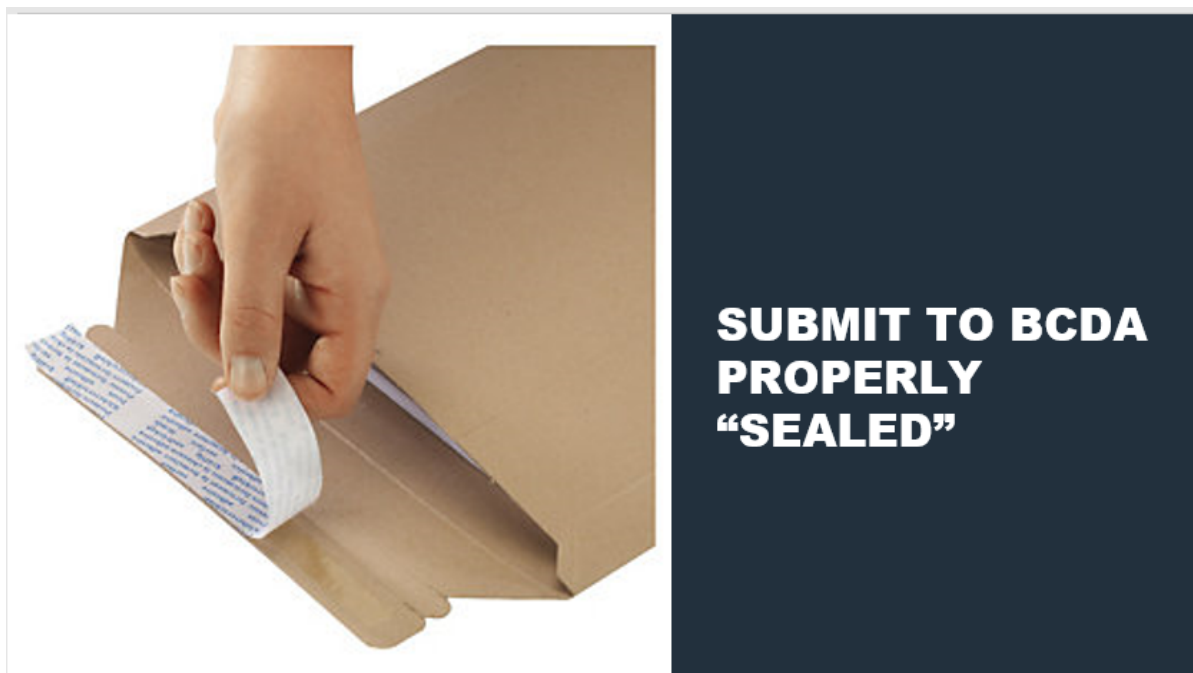


Please put the **TWO (2)** Envelopes Into One (1) Envelope labeled **ORIGINAL - BID**



Please put the **TWO (2)** Envelopes Into One (1) Envelope labeled **COPY - BID**





REMINDERS ON SIGNING, SEALING AND MARKING OF BIDS

Each and every page of the Technical Proposal Submission Form and the Financial Proposal Submission Form shall be signed by the duly authorized representative/s of the Consultant. Failure to do so shall be a ground for the rejection of the bid.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the duly authorized representative of the Consultant.

The Original and the Copy of the Bid shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.

SEALING AND MARKING OF BID DOCUMENTS

All envelopes shall:

- a. contain the name of the contract to be bid in capital letters;
- b. bear the name and address of the Consultant in capital letters;
- c. be addressed to BCDA's BAC specified in accordance with ITB Clause 18.1;
- d. bear the specific identification of this bidding process indicated in ITB Clause 1.2;
- e. bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with ITB Clause 18.

Please use Tabs for quick reference of the documents.

REMINDERS

Bidders may submit their bids a day before the deadline for submission to avoid the possibility of being late for submission.

The BAC expects the bidders to exercise due diligence in going through the Bid Documents to be able to prepare it intelligently.

Procurement Schedule

	ACTIVITY	TIME	DATE
1	Pre-Bid Conference	1:30 PM	11 May 2021
2	Request for Clarification (last day)	Until 5:00PM	14 May 2021
3	Issuance of Supplemental Bid Bulletin (last day)		17 May 2021
4	Deadline for Submission of Bids	10:00 AM	24 May 2021
5	Opening of Technical Proposals & Preliminary Examination	11:00 AM	24 May 2021

C. The following questions/clarifications were raised during the Question and Answer portion of the Pre-Bid Conference and received via email:

Questions	Answer/ Clarification
Is there a schedule for the ocular inspection?	The schedule of Ocular inspection is on 20 May 2021 (Thursday)/10:00AM. The meeting place is at the BCDA Office, 9th flr. One West Aeropark Campus, Clark Global City, Clark Freeport Zone, Pampanga.
Regarding the submission of bids a day before the deadline, which happens to be Monday, the earliest submission is on 21 May 2021, right?	Yes you may submit your bid on 21 May 2021 (Friday) or earlier to avoid the possibility of being late for submission.

IV. CLOSING OF THE PRE-BID CONFERENCE

The BAC Vice Chairperson thanked the bidders for attending the pre-bid conference and reminded them of the deadline of submission of clarification on May 14, 2021 at 5:00PM. There being no other matters to discuss, the conference was adjourned.

For Your Information.

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES



Joshua M. Bingcang
BAC-C Chairperson