

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)

**CONSULTING SERVICES FOR THE CONSTRUCTION MANAGEMENT AND SUPERVISION OF THE SITE
DEVELOPMENT OF THE 65-HECTARE NEW CLARK CITY**

Bid Bulletin No. 02

5 April 2021

This Bid Bulletin contains the Minutes of the Pre-Eligibility Conference held on 30 March 2021, 11:00 AM via Zoom. This Bid Bulletin also contains clarifications and modifications and shall form an integral part of the Bid Documents.

PART I. MINUTES OF THE PRE-ELIGIBILITY CONFERENCE

Attendees

BAC-C

Joshua M. Bingcang	Chairman
Atty. Joanna Eileen M. Capones	Vice Chairperson
Madonna M. Cinco	Member
Jocelyn L. Caniones	Member
Virgil M. Alvarez	Member

TWG

Vergel Paras
Mark Rey DG. Batonghinog

Secretariat

Stevenson E. Tugas Jr.	Head-Secretariat
Cornelio Peter Yap	
Miriam Daniwan	

Marketing Unit

Michelle de Vera

End-user

Jerico G. Bondoc
Lenard Pangilinan

Observer

Margie O. Padre	IASO
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Representative of Prospective Bidders

Fernando L. Ballasio	Asyana Construction Consultancy & Trading
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Christine Parco
Audrey Baldoza
Alfredo Liwanag
Lenny Fredeluces
Jae
Shane Arboleda
Andrew Frondoza

Filipinas Dravo Corporation
Filipinas Dravo Corporation
EDCOP
Santos Knight Frank
Santos Knight Frank
Santos Knight Frank
Santos Knight Frank

I. CALL TO ORDER:

There being a quorum, Chairman Bingcang called the pre-eligibility conference to order at 11:05 AM and welcomed the prospective bidders.

II. PRE-ELIGIBILITY CONFERENCE PROPER

A. Michelle de Vera Presented BCDA's Overview

B. Jericho Bondoc presented the details of the project to the prospective bidders. The salient points were as follows:

a. Background of the Project

- On 10 June 1995, BCDA, CDC and DND-AFP-PAF entered into an Agreement for the interim use by DND-AFP-PAF of the 313.40 hectares within Clark Freeport Zone (CFZ)
- BCDA is embarking in the full development of CFZ to attract local and foreign investors to make Clark the economic hub of Central Luzon. On the other hand, CDC has updated the Master Development Plan of the CFZ to make it more marketable, effective, viable and harmonious with the on-going developments by BCDA on NCC and Clark International Airport.
- To maximize the full development potential of the CFZ, there is a need to clear the 313.40 hectares of land being occupied by the DND-AFP-PAF and turn-over the same to BCDA pursuant to 10 June 1995 Agreement.
- On 22 August 2019, BCDA and DND-AFP-PAF executed a Memorandum of Agreement (MOA) to operationalize the reversion of the property by DND-AFP-PAF to BCDA.
- Consistent with the 22 August 2019 MOA, the DND-AFP-PAF housing/community facilities shall be relocated to a 65-hectare area in NCC.

b. Approved Budget for the Contract

The approved budget for the contract (ABC) is PhP 20,932,800.00, inclusive of all government taxes and fees

c. Duration of the Project

The CONTRACT shall take effect from the date stated in the Notice to Proceed (NTP) and shall remain in force and in effect for a period of ten (10) months for the Construction Period and three (3) months for the Post-Construction/Documentation

d. Key Members

Team Leader/Project Manager	Should be a Licensed Civil Engineer with 10 years of managerial experience in projects of a similar nature and magnitude
Deputy Project Manager	Should be a Licensed Civil Engineer with 5 years of managerial experience in projects of a similar nature and magnitude
Sr. Structural Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Drainage/Hydraulic Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Highway Engineer	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Geodetic Engineer	Should be a Licensed Geodetic Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. QA/QC/Materials Engineer II	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. MEPFS Engineer	Should be a Licensed Engineer with 5 years experience in projects of similar in nature and magnitude
Sr. Quantity Surveyor	Should be a Licensed Civil Engineer with 5 years experience in projects of a similar nature and magnitude
Sr. Landscape Architect	Should be a Licensed Landscape Architect with 5 years experience in projects of a similar nature and magnitude

e. Evaluation Criteria

o **Minimum Qualifications of the Consultant**

Should be a reputable firm with at least 10 years of business operation in construction management and supervision.

Should have undertaken at least 1 construction management and supervision of site development and/or road project for the last 10 years whose value must be at least 50% of the ABC or in the amount of PhP 10,466,400.00.

o **Shortlisting of Prospective Bidders**

The shortlist shall consist of at most 5 prospective bidders who will be entitled to submit bids.

The criteria and rating system for shortlisting are:

CRITERIA	RATING
1. Relevant Experience of the Consultant	30%
2. Qualifications of the Key Personnel to be assigned to the Project	50%
3. Current Workload of Key Personnel relative to capacity	20%
	100%

The Consultant(s) must passed the required minimum score of 70% to be shortlisted.

o **Evaluation Procedure**

In order to determine the Consultant with the Highest Rated Bid, BCDA shall conduct an evaluation of bids using the Quality Cost Based Evaluation (QCBE) Procedure.

Technical Proposal – 80%
Financial Proposal – 20%

B. Mr. Vergel Paras presented the Checklist and Tabbing Requirements, Eligibility Forms, Signing, Sealing and Marking of Eligibility Documents including the Procurement Schedule. The following are the highlights of the presentation:

a. **Checklist and Tabbing Requirements**

Tab #	Description	Description
1	EF 1	Eligibility Submission Form
2		PhilGEPS Certificate of Registration under Platinum Membership Per GPPB Resolution No. 26-2017, during bid submission, prospective bidders may still submit their Class "A" Eligibility Documents pursuant to Section 8.5.2 of the 2016 revised AIRR (i.e. Registration Certificate from SEC, DTI, or CDA; Mayor's Permit; Tax Clearance; Philippine Contractors Accreditation Board (PCAB) license and registration; and Audited Financial Statements), or if already registered in the PhilGEPS under Platinum category, their Certificate of Registration and Membership in lieu of their uploaded file of Class "A" Documents, the Certificate of PhilGEPS Registration (Platinum Membership) shall remain a post-qualification requirement to be submitted in accordance with Section 34.2 of the 2016 revised IRR of RA 9184.
3	EF 2	Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started.
4	EF 3	Summary of all on-going and completed government and private contracts, including contracts awarded but not yet started.
5	EF 4	Consultant's References
6	EF 5	Summary of CVs
7	EF 6	Curriculum Vitae for each of the following nominated key staff:
7.a		Project Manager/Team Leader
7.b		Deputy Project Manager
7.c		Sr. Structural Engineer
7.d		Sr. Drainage/ Hydraulic Engineer
7.e		Sr. Highway Engineer
7.f		Sr. Geodetic Engineer
7.g		Sr. QA/QC Engineer/Materials Engineer II
7.h		Sr. MEPFS Engineer

7.i		Sr. Quantity Surveyor
7.j		Sr. Landscape Architect
8	EF7	Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions.
9		Format CV of the firm
10		Valid joint venture agreement, in case a joint venture is in existence. (In the absence of JVA, duly notarized statement that all potential partners shall enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Bidder out of the data furnished by BCDA in relation to this bidding. The Bidder shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all the Bidding Documents and its amendments

b. Format and Signing of Eligibility Documents

- i. Prospective bidders shall prepare an original and copy of the eligibility documents.
- ii. The Eligibility Documents Submission Form shall be signed by the duly representative of the bidder. Failure to do so shall be a ground for rejection of the eligibility documents.
- iii. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the duly authorized representative of the prospective bidder.

c. Sealing and Marking of Eligibility Documents

- i. Bidders shall enclose their Original Eligibility Documents in a sealed envelope marked "ORIGINAL – ELIGIBILITY DOCUMENTS". The copy of the Eligibility Documents shall be similarly sealed duly marking the envelope as "COPY - ELIGIBILITY DOCUMENTS". These envelopes containing the Original and the Copy shall then be enclosed in One Single Envelope.
- ii. The Original and the Copy of the Eligibility Documents shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.
- iii. All envelopes shall:
 - (a) contain the name of the contract to be bid in capital letters;
 - (b) bear the name and address of the prospective bidder in capital letters;
 - (c) be addressed to BCDA's BAC specified in the EDS;
 - (d) bear the specific identification of this Project indicated in the EDS; and
 - (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.
- iv. Please use Tabs for quick reference of the documents.

d. Reminders

- i. Bidders may submit their Eligibility Documents a day before the deadline for submission to avoid the possibility of being late for submission.

- ii. The BAC expects the bidders to exercise due diligence in going through the Eligibility Documents to be able to prepare it intelligently.

e. Procurement Schedule

	ACTIVITY	TIME	DATE
	Advertisement/Posting of Request for Expression of Interest		27March 2021
	Issuance of Eligibility Documents		27 March 2021 – 12 April 2021
	Pre-Eligibility Conference	10:00 AM	30 March 2021
	Request for Clarification (last day)	Until 5:00 PM	31 March 2021
	Issuance of Supplemental Bid Bulletin		05 April 2021
	Deadline for Submission of Eligibility Documents	12:00 NN	12 April 2021
	Opening of Eligibility Documents and Eligibility Check	1:30 PM	12 April 2021

C. The following questions/clarifications were raised during the Question and Answer portion of the Pre-Eligibility Conference:

Questions	Answer/ Clarification
Is it allowed for a firm to join even if they have an ongoing CMS project under BCDA?	Yes, provided that the nominated key personnel is not involved in the ongoing project with BCDA.
Is PCAB license a requirement for eligibility?	No, PCAB is not required for the procurement of consulting services.
Does the nominated key personnel require to have a minimum number of years to be working with the firm?	None. The requirement is that the key personnel should have minimum years of experience in projects of similar nature and magnitude, whether he/she gained the experience from the current or previous employer.
For the manning requirement, is it required that the nominated key personnel are 100% involved in the project?	Yes.
Can a bidder submit a 2019 or 2020 Tax Clearance if the latest Tax Clearance will not be available during the day of submission. Is there an alternative document that can be submitted in lieu of the expired tax	The Tax Clearance shall be valid during the submission of the eligibility documents. R.A. 9184 does not provide for alternative documents that bidders may present in lieu of the expired tax clearance. Hence, submission of valid tax clearance is a strict requirement.

clearance?	
Is the accommodation, transport vehicles and PPE included in the budget?	Yes.

IV. CLOSING OF THE PRE-ELIGIBILITY CONFERENCE

The BAC Vice Chairperson thanked the bidders for attending the pre-eligibility conference and reminded them of the deadline of submission of clarification on March 31, 2021 at 5:00PM. There being no other matters to discuss, the conference was adjourned.

For Your Information.

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES



Joshua M. Bingcang
BAC-C Chairperson