

RENTAL AGREEMENT

THE PUBLIC IS INFORMED:

This Rental Agreement is executed between:

The **BASES CONVERSION AND DEVELOPMENT (BCDA)**, a government instrumentality vested with corporate powers, created by virtue of Republic Act No. 7227, as amended, with office and postal address at the BCDA Corporate Center, 2/F Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City, represented by its Executive Vice President, **AILEEN AN. R. ZOSA**, duly authorized for this purpose by the BCDA Board as evidenced by Item 18, Letter G, page 27 of the approved BCDA Manual of Approval dated November 22, 2017 marked herein as Annex A.

and

OTUS COPY SYSTEMS, INC., a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with principal office address at 10F MF Tower No. 75 Shaw Boulevard, Brgy. Daang-Bakal, Mandaluyong City, represented herein by its Authorized Representative, **PAUL RYAN D. CARINGAL**, duly authorized for this purpose as evidenced by the Secretary's Certificate dated 14 DECEMBER 2020 which is hereto attached as Annex B.

BCDA and the Supplier may individually be referred to as Party or collectively as Parties

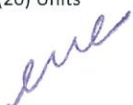
- ANTECEDENTS -

BCDA is in need of twenty (20) units of color multifunction copy machines for the day to day demand of its printing and photocopying machines. However, the purchase of these machines may not be advantageous to the government because of its high cost of maintenance and repair.

The most advisable and cost-efficient way of satisfying this demand for printing and photocopying services is through the rental of these multifunction copy machines.

The BCDA invite Bids for certain goods and ancillary services, viz., for the rental of twenty (2) units of color multifunction copy machines for the day to day demand of its printing and photocopying services and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Three Million One Hundred Eighty Nine Thousand Five Hundred Pesos Only (Php3,189,500.00)** inclusive of VAT and all applicable taxes and fees (herein called "the Contract Price").

ACCORDINGLY, the Parties agree as follows:



1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) the Supplier's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring BCDA's bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the BCDA's Notice of Award.
3. In consideration of the payments to be made by the BCDA to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the BCDA to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The BCDA hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

BASES CONVERSION AND DEVELOPMENT AUTHORITY


AILEEN AN. R. ZOSA
 Executive Vice President

OTUS COPY SYSTEMS, INC.


PAUL RYAN D. CARINGAL
 Authorized Representative

SIGNED IN THE PRESENCE OF:


ARISTOTLE E. GUERRERO
 Chief Administrative Officer







ACKNOWLEDGEMENT

Republic of the Philippines)
City of Taguig City) S.S.

BEFORE ME, a Notary Public for and in the City of Taguig City, this FEB 18 2021, 2021, personally appeared the following:

	Name	Government - Issued ID	Expiry Date
1.	Paul Ryan D. Caringal	Passport – P6641560A	03 April 2028
2.	Aileen An. R. Zosa	Passport – P0189020B	09 January 2029

Known to me and to me known to be the same persons who executed the foregoing instruments as:

	POSITION	COMPANY
1.	Executive Vice President	Bases Conversion and Development Authority
2.	Authorized Representative	Otus Copy Systems, Inc.

And they acknowledge to me that the same are their own free act and deed, as well as the free and voluntary act of the entities they represent.

SIGNED AND SEALED on FEB 18 2021 2021 in Taguig City.

Doc. No. 276 ;

Page No. 57 ;

Book No. 02 ;

Series of 2021.

MCS
ATTY MARICEL C. CORONACION-SANTOS
 NOTARY PUBLIC FOR AND IN TAGUIG CITY
 NOTARIAL COMMISSION UNTIL DECEMBER 31 2021
 ROLL OF ATTORNEYS NO. 5111
 IBP NO. 1342918 1-07-2021 RIZAL
 PTR NO. A-3064346 1-07-2021 TAGUIG CITY
 MCLE COMPLIANCE NO. VI-0014157 05 NOV 2018

[Handwritten signatures and initials in blue ink]

<p>Republic of the Philippines Office of the President</p> <p>BCDA Bases Conversion and Development Authority</p>	BASES CONVERSION AND DEVELOPMENT AUTHORITY	Page No. Page 27
	Manual of Approval	Issue No. 002
		BOD Approval Date 22 Nov. 2017

No.	Item	Upon Recommendation of
171	Vacation/Sick/Privilege Leave, within the Philippines for 15 days or more for all positions	Concerned Department Head through ODMD and CSG Head
172	Vehicle assignment/deployment to a particular office; use of vehicle to an office or entity, government or private, internal or external	CSG Head
173	Rehabilitation Leave on job-related injuries for all positions	CSG Head
174	Conduct of seminars, trainings, team building, and physical fitness activities	CSG Head
175	Request for new provision of mobile data or wi-fi as well as post-paid line and cellcard for ranks SG 24 and below	Concerned Group Head
176	Filing/Submission of claims for Directors and Officers Liability Fund (DOLF)	DOLF Committee (based on DOLF policy)
177	Performance Ratings of Group Heads, subject to review by P/CEO	
178	<p>Procurement covered by R.A. 9184 and its revised IRR for Goods with an ABC of above ₱1 Million to ₱10 Million and below as well as for Consulting Services and Infrastructure with an ABC of ₱10 Million and below:</p> <p>a. Authority to procure</p> <p>b. Approved budget for the contract (ABC)</p> <p>c. Terms of Reference (TOR)</p> <p>d. Award of Contract</p> <p>e. BAC Resolution on re-bidding, authority to enter into negotiated procurement, use of alternative methods of procurement and delegation of authority to the concerned end-user or to the Procurement Division (involving goods) to process procurement using the allowed alternative methods of procurement, if applicable</p> <p>f. BAC Resolution on the ranking of shortlisted bidder/s and declaration of highest rated bid (HRB) for the procurement of Consulting Services with an ABC of ₱10 Million and below</p> <p>g. Contract</p> <p>h. Cancellation/termination of procurement, award, or contract</p> <p>i. Amendment to Order above ₱1 Million to ₱10 Million and below for Goods</p>	<p>Group Head of end-user (a, b, c, g, h, i, and j)</p> <p>BAC (d, e, f, and h)</p>

CERTIFIED TRUE COPY
ARISTOTLE GUERRERO
 BCDA RECORDS MANAGEMENT
 JAN 27 2021

