

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (BAC-C)**

**Pre-Bid Conference for the Consulting Services for the Construction Management and Supervision  
of the New Clark City Connecting Road Package 1**

**Bid Bulletin No. 2**

11 November 2020

This Bid Bulletin contains the Minutes of the Pre-Bid Conference held on 06 November 2020, 4:05 PM via Zoom. This Bid Bulletin contains clarifications and modifications and shall form an integral part of the Eligibility Documents.

**PART I. MINUTES OF THE PRE-BID CONFERENCE**

**I. Attendees**

**BAC-C**

Atty. Joanna Eileen M. Capones	Vice-Chairperson
Virgil M. Alvarez	Member
Jocelyn L. Caniones	Member
Madonna M. Cinco	Member

**TWG**

Vergel Paras  
Mark Rey DG. Batonghinog  
Jayvee L. Lanciola

**Secretariat**

Stevenson E. Tugas Jr.	Head-Secretariat
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**End-user**

Jerico G. Bondoc

**IASO**

Margie Padre

**Representative of Prospective Bidders**

Odelle dela Peña	TCGI Engineers
John Catacutan	Urban Integrated Consultants

## II. CALL TO ORDER:

There being a quorum, Vice Chairperson Capones called the pre-conference to order at 4:05 PM and welcomed the prospective bidders.

## III. PRE-BID CONFERENCE PROPER

A. Jericho Bondoc presented the details of the project to the prospective bidders. Please refer to Annex A for a copy of the powerpoint presentation.

The salient points were as follows:

### 1. Background

In line with the CMDP and to encourage prospective locators to continue investing in NCC, BCDA needs to undertake and complete the road network inside the city.

The NCC Connecting Road Package 1 consists of 5.81 Km. 8-lane/6-lane road with bridge, bike and pedestrian lanes, roadway lighting and linear parks (road network that will cater the Filinvest and National Government Administrative Center (NGAC) areas).

### 2. Approved Budget for the Contract

The Approved Budget for the Contract (ABC) is **PESOS: Thirty Nine Million Nine Hundred Ninety Five Thousand Two Hundred (PhP 39,995,200.00)** inclusive of all applicable taxes, fees and incidental charges.

Bids received in excess of the ABC shall be automatically disqualified.

### 3. Project Duration

The contract terms shall be for a period of eighteen(18) months, 15 months for the Construction Period and 3 months for Post-Construction/Documentation. The contract shall take effect upon the issuance of Notice to Proceed (NTP) and shall remain in force and effect until all requirements have been delivered according to the approved plan.

### 4. Qualifications of the consultant

The Consultant should meet the following qualifications:

- Should be a reputable firm with at least 10 years of business operation in construction management and supervision.
- Should have undertaken at least 1 construction management and supervision of road and/or bridge project for the last 10 years whose value must be at least 50% of the ABC or in the amount of PhP 19,997,600.00.
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## 5. Team composition

The digital team shall be composed of the following members:

- **Team Leader/Project Manager** – Should be a licensed Civil Engineer with at least 10 years of managerial experience in projects of similar nature and magnitude;
- **Deputy Project Manager** – Should be a licensed Civil Engineer with at least 10 years of managerial experience in projects of similar nature and magnitude;
- **Sr. Structural Engineer** - Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude;
- **Sr. Bridge Engineer** - Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude;
- **Sr. Drainage/Hydraulic Engineer** - Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude
- **Sr. Highway Engineer** - Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude;
- **Sr. Geodetic Engineer** – Should be a licensed Geodetic Engineer with at least 10 years experience in projects of similar nature and magnitude
- **Sr. QA/QC Engineer/Materials Engineer II** – Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude
- **Sr. Electrical Engineer** - Should be a licensed Electrical Engineer with at least 10 years experience in projects of similar nature and magnitude
- **Sr. Landscape Architect** - Should be a licensed Landscape Architect with at least 10 years experience in projects of similar nature and magnitude
- **Sr. Quantity Surveyor** - Should be a licensed Civil Engineer with at least 10 years experience in projects of similar nature and magnitude

## 6. Methodology: Quality-Based Evaluation

A two-stage procedure shall be adopted whereby each consultant shall be required to submit his technical and financial proposals simultaneously in separate sealed envelopes.

Technical Proposal – 85%

Financial Proposal – 15%

## 7. Evaluation Criteria for Technical Proposal

Evaluation Criteria	Weight	Required Minimum Score
a. Relevant Experience of the Consultant	30%	
b. Qualifications of the Key Personnel to be assigned to the Project	40%	
c. Plan of Approach and Project Methodology	30%	
<b>Total</b>	<b>100%</b>	<b>70%</b>

The Consultant must meet the total required minimum score of 70%.

B. Mr. Vergel Paras presented the Components of the Bid, the Technical and Financial Proposal, Checklist and Tabbing Requirements, Eligibility Forms and Procurement Schedule. The following are the highlights of the presentations:

<b>CHECKLIST OF TECHNICAL PROPOSAL FORMS</b>		
<b>TECHNICAL PROPOSAL</b>		
<b>Tab #</b>		<b>Description</b>
1	TPF 1	Technical Proposal Submission Form
2		Bid Security / Bid Securing Declaration Form
3	TPF 2	Consultant's References with Supporting Documents
4	TPF 3	Comments and Suggestions of Consultant on the TOR
5	TPF 4	Description of the Methodology and Work Plan for performing the project
6	TPF 5	Team Composition and Tasks
7	TPF 6	Curriculum Vitae (CV) of proposed Professional Staff to be assigned to the Project (duly signed and notarized) with supporting documents
	7.1	Team Leader/Project Manager
	7.2	Deputy Project Manager
	7.3	Sr. Structural Engineer
	7.4	Sr. Bridge Engineer
	7.5	Sr. Drainage/Hydraulic Engineer
	7.6	Sr. Highway Engineer
	7.7	Sr. Geodetic Engineer
	7.8	Sr. QA/QC Engineer/Materials Engineer II
	7.9	Sr. Electrical Engineer
	7.10	Sr. Landscape Architect
	7.11	Sr. Quantity Surveyor
8	TPF 7	Time Schedule for Professional Personnel
9	TPF 8	Activity (Work) Schedule
10		Omnibus Sworn Statement(duly signed and notarized)

<b>CHECKLIST OF FINANCIAL PROPOSAL FORMS</b>		
<b>FINANCIAL PROPOSAL</b>		
Tab #		Description
1	FPF 1	Financial Proposal Submission Form
2	FPF 2	Summary of Costs
3	FPF 3	Breakdown of Price per Activity
4	FPF 4	Breakdown of Remuneration per Activity
5	FPF 5	Reimbursable per Activity (not applicable)
6	FPF 6	Miscellaneous Expenses

**Note: BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the bidder out of the data furnished by BCDA in relation to this bidding. It is the responsibility of the bidder to ensure the completeness of its submission based on its diligence in complying with the requirements of the Bid Documents and its amendments.**

### Envelope Labeling

**ORIGINAL – TECHNICAL PROPOSAL** ← LABEL: ORIGINAL – TECHNICAL PROPOSAL

BASES CONVERSION AND DEVELOPMENT AUTHORITY  
BCDA Corporate Center  
2/F Bonifacio Technology Center 31<sup>st</sup> St. cor. 2<sup>nd</sup> Ave.  
Bonifacio Global City, Taguig City

Bid for : Consulting Services for Construction Management and Supervision of the New Clark City (NCC) Connecting Road Package 1

Submitted by: Name and Signature of Authorized Representative  
Company Name and Address

Attention : Joshua M. Bingcang  
Chairperson  
Bids and Awards Committee for Consulting Services

**DO NOT OPEN BEFORE:** Time & Date of Opening of Bids

**LABEL: ORIGINAL – FINANCIAL PROPOSAL** ↓

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BCDA Corporate Center  
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Bids and Awards Committee for Consulting Services

**DO NOT OPEN BEFORE:** Time & Date of Opening of Bids

**ORIGINAL FINANCIAL PROPOSAL**

**ORIGINAL TECHNICAL PROPOSAL**

BCDA CORPORATE CENTER  
2/F Bonifacio Technology Center 31<sup>st</sup> St. cor. 2<sup>nd</sup> Ave.  
Bonifacio Global City, Taguig City

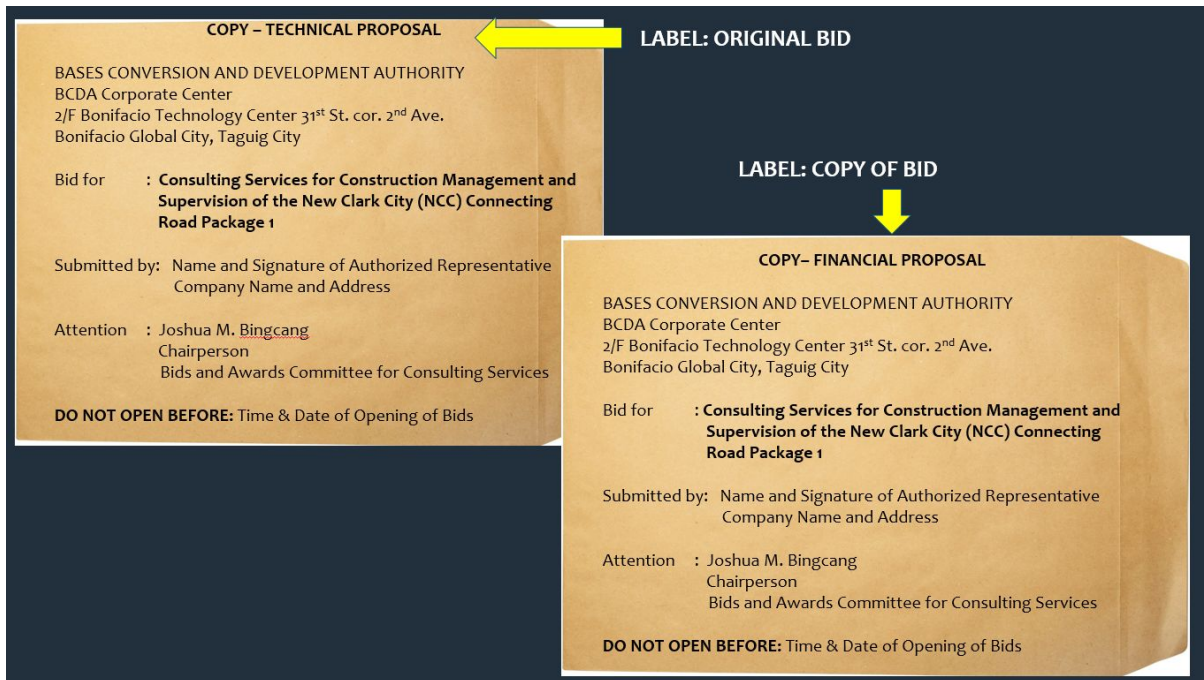
Please put the **TWO (2)**  
Envelopes Into One (1)  
Envelope labeled  
**ORIGINAL - BID**

**COPY FINANCIAL PROPOSAL**

**COPY TECHNICAL PROPOSAL**

BCDA CORPORATE CENTER  
2/F Bonifacio Technology Center 31<sup>st</sup> St. cor. 2<sup>nd</sup> Ave.  
Bonifacio Global City, Taguig City

Please put the **TWO (2)**  
Envelopes Into One (1)  
Envelope labeled  
**COPY- BID**





**SUBMIT TO BCDA  
PROPERLY  
“SEALED”**

### **REMINDERS ON SIGNING, SEALING AND MARKING OF BIDS**

- Each and every page of the Technical Proposal Submission Form and the Financial Proposal Submission Form shall be signed by the duly authorized representative/s of the Consultant. Failure to do so shall be a ground for the rejection of the bid.
- Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the duly authorized representative of the Consultant.
- The Original and the Copy of the Bid shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative.



## SEALING AND MARKING OF ELIGIBILITY DOCUMENTS

- All envelopes shall:
  - (a) contain the name of the contract to be bid in capital letters;
  - (b) bear the name and address of the Consultant in capital letters;
  - (c) be addressed to BCDA's BAC specified in accordance with ITB Clause 18.1;
  - (d) bear the specific identification of this bidding process indicated in ITB Clause 1.2; and
  - (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with ITB Clause 18.
  
- Please use Tabs for quick reference of the documents.

### Procurement Schedule

	ACTIVITY	TIME	DATE
1	Pre-Bid Conference	4:00 PM	06-Nov-2020 (Fri)
2	Request for Clarification (last day)	5:00 PM	09-Nov-2020 (Mon)
3	Issuance of Supplemental Bid Bulletin (last day)		12-Nov-2020 (Thu)
4	Deadline for Submission of Bids	9:00 AM	19-Nov-2020(Thu)
5	Opening of Technical Proposals & Preliminary Examination	10:00 AM	19-Nov-2020 (Thu)

## REMINDERS

- Bidders may submit their Eligibility Documents a day before the deadline for submission to avoid the possibility of being late for submission.
- The BAC expects the bidders to exercise due diligence in going through the Eligibility Documents to be able to prepare it intelligently.

#### IV. CLOSING OF THE PRE-ELIGIBILITY CONFERENCE

The BAC Vice Chairperson thanked the bidders for attending the pre-eligibility conference and reminded them of the deadline of submission of clarification on November 9, 2020 at 5:00PM. There being no other matters to discuss, the conference was adjourned.

**For Your Information.**

#### BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES



**Joshua M. Bingcang**  
BAC-C Chairperson

## FPF 1. FINANCIAL PROPOSAL SUBMISSION FORM

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*[Letterhead]*

*[Date]*

The Bids and Awards Committee for Consulting Services  
Bases Conversion and Development Authority  
2/F Bonifacio Technology Center  
31<sup>st</sup> Street, corner 2<sup>nd</sup> Avenue, Bonifacio Global City

Ladies/Gentlemen:

We, the undersigned, offer to provide the consulting services for New Clark City (NCC) Connecting Road Package 1 in accordance with your Bidding Documents dated *[insert date]* and our Bid (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of *[amount in words and figures]*, inclusive of all applicable taxes and fees.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the bid validity period, *i.e.*, *[Date]*.

In accordance with **GCC** Clause 51, we acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our Bid irrespective of whether we enter into a contract with the Procuring Entity as a result of this Bid.

We confirm that we have read, understood and accept the contents of the Instructions to Bidders (ITB), the Bid Data Sheet (BDS), General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Terms of Reference (TOR), the provisions relating to the eligibility of Consultant and the applicable guidelines for the procurement rules of the Funding Source, any and all Bid bulletins issued and other attachments and inclusions included in the Bidding Documents sent to us.

We understand you are not bound to accept any Bid you receive.

We remain,

Yours sincerely,  
Authorized Signature:  
Name and Title of Signatory:  
Name of Firm:  
Address:

## FPF 2. Summary of Costs

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Costs	Amount in Philippine Peso
Remuneration	_____
Miscellaneous	_____
<b>Subtotal</b>	_____
All Applicable Taxes and Fees	_____
<b>Total Amount of Financial Proposal</b>	_____

\_\_\_\_\_  
[Signature over printed name of Authorized Representative]  
[Title]  
[Name of Firm]