

**Bids and Awards Committee for Consulting Services**

**CONSULTING SERVICES FOR THE ENHANCEMENT AND IMPLEMENTATION  
OF THE BUILD BUILD BUILD (BBB) PORTAL**

Bid Bulletin No. 1

16 November 2017

Please find hereto attached, the following documents effectively amending or modifying the versions contained in the Eligibility Documents posted in PhilGEPS and BCDA Website:

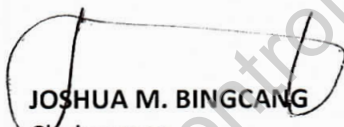
1. Revised Checklist of Requirements
2. Revised Sample Form **EF3**
3. Revised Sample Form **EF5**
4. Revised Sample Form **EF6**

This Bid Bulletin shall form an integral part of the Bid Documents.

For the information of all concerned.

**BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES**

By:

  
**JOSHUA M. BINGCANG**  
Chairperson

**REVISED**

**CONSULTING SERVICES FOR THE ENHANCEMENT AND IMPLEMENTATION  
OF THE BUILD BUILD BUILD (BBB) PORTAL**

**CHECKLIST AND TABBING OF ELIGIBILITY REQUIREMENTS**

<b>Tab #</b>	<b>Description</b>	<b>Description</b>
1	EF 1	Eligibility Submission Form
2 <i>(alternative)</i> 2.1 2.2 2.3	<i>(preferable submittal)</i>	Valid Platinum PhilGEPS Registration <b>or</b>  All the following Class "A" Documents: <ul style="list-style-type: none"><li>• Registration Certificate from SEC, DTI or CDA.</li><li>• Valid and current Mayor's Permit</li><li>• Latest Tax clearance per EO 398, Series of 2005, as finally reviewed and approved by BIR</li></ul>
3	EF 2	Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started from <b>November 2014 to Present</b>
4	EF 3	Summary of all on-going and completed government and private contracts, including contracts awarded but not yet started <b>November 2014 to Present</b>
5	EF 4	Consultant's References
6	EF 5	Summary of CVs
7 7.1 7.2 7.3 7.4	EF 6	Curriculum Vitae for each of the nominated key staff <ul style="list-style-type: none"><li>• Project Manager</li><li>• Technical/Functional/Support/database Specialist 1</li><li>• Technical/Functional/Support/database Specialist 2</li><li>• Website Developer</li></ul>
8	EF 7	Statement of the Consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions.
9	EF 8	Curriculum Vitae of the Firm
10		Audited financial statements for 2016, duly stamped "RECEIVED" by the BIR or its duly accredited and authorized institutions.
11		Valid joint venture agreement, in case of joint ventures.

**Note:** BCDA shall not assume any responsibility regarding erroneous interpretations or conclusions by the Consultant out of the data furnished by BCDA in relation to this bidding. The Consultant shall take the responsibility to ensure the completeness of its submission after taking the steps to carefully examine all of the Bidding Documents and its amendments.







**REVISED**

**EF 5. Summary of CVs**

No.	Name of Key Staff	Nominated Position	Registered Profession <sup>1</sup>	Highest Educational Attainment <sup>2</sup>	No. of Trainings Relevant to Profession <sup>3</sup>		Over-all Work Experience <sup>4</sup>	Number of Projects Undertaking related to BPMS System, Web Portal, Cloud Hosting Services
					Local	Foreign		
1		Project Manager						
2		Technical/Functional/Support/database Specialist 1						
3		Technical/Functional/Support/database Specialist 2						
4		Website Developer						
5								
6								
7								
8								
9								
10								
11								
12								
13								

Certified by:

*[Signature over printed name of authorized representative]*

*[Title]*

<sup>1</sup> Provide professional registration (if applicable).

<sup>2</sup> Provide highest educational attainment.

<sup>3</sup> Provide number of relevant trainings undertaken.

<sup>4</sup> State number of years.

*JW*

**EF 6. FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED PROFESSIONAL STAFF**

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Proposed Position: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Name of Staff: \_\_\_\_\_

Registered Profession: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Years with Firm: \_\_\_\_\_ Current Position in the Firm: \_\_\_\_\_

**Education**

*[Summarize college/university and other specialized education, giving names of schools, dates attended, and degrees obtained using the matrix below]*

College/University	Degree/Title Obtained	Inclusive Dates

**Trainings/Seminars**

*[Summarize the trainings, seminars and workshops undertaken, including those conducted by the nominated key staff, using the matrix below]*

Title/Description	Conducted by	Inclusive Dates	Venue	Involvement*

\*Such as participant, speaker or trainer

**Projects Undertaken Related to BPMS System, Web Portal, Cloud Hosting Services**

*[Provide outline of projects undertaken using the matrix below]*

Title/Description	Client	Position	Completion Date

**Projects Presently Being Undertaken**

*[Provide outline of on-going projects using the matrix below]*

Title/Description	Client	Position	Start Date	End Date

*flc*

**Memberships in Professional Societies**

[Give an outline of memberships in professional societies using the matrix below]

Name of Society/Commission	Date of Conferment/Registration	License/Professional Number	Validity Date

**Languages**

[Using the format below, indicate proficiency of languages familiar with proficiency whether excellent, good, fair, or poor in speaking, reading, and writing]

Language	Proficiency		
	Speaking	Reading	Writing

**Employment Record:**

[Starting with present position, list in reverse order every employment held by nominated staff. List all positions since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. Indicate relevant work experience of staff in his/her nominated position. For experience in last ten years, also give types of activities performed and client references, where appropriate]

**Certification:**

I, [full name of proposed professional staff], certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

I further commit that I shall work for the Consulting Services for the Enhancement and Implementation of the Build Build Build Portal [nominated position] of [name of bidding firm] once awarded the contract..

\_\_\_\_\_  
[Signature over printed name of nominated key staff] Date: \_\_\_\_\_

\_\_\_\_\_  
[Signature over printed name of authorized representative of the firm] Date: \_\_\_\_\_